



Addingham Parish Council  
The Old School Room  
Main Street  
Addingham  
LS29 0NS

10<sup>th</sup> October 2019

Dear Councillors,

**Re: Duke of Edinburgh Scheme**

As you may be aware, in March 2018, Burley in Wharfedale Parish Council resolved to take over the local provision of the Duke of Edinburgh scheme from Bradford Council to avoid the loss of the service through cuts to the 2018/19 budget. The scheme is staffed by two part-time qualified Duke of Edinburgh Leaders.

The Scheme is incredibly successful and was very well attended by 102 local young people. As it became more and more popular, the Parish Council came to realise that many of the participants were actually travelling into Burley from surrounding areas to take part. The figures for 2018/2019 show the following participants:

Postcode Area	Council Area	Number of Participants	% of Total
LS29 6**	Menston	5	4.91
LS29 7**	Burley	40	39.2
LS29 8**	Ilkley	20	19.61
LS29 9**	Ilkley	20	19.61
LS29 0**	Addingham	7	6.86
BD23 1**	Skipton	1	0.98
LS19 7**	Leeds (Guiseley)	9	8.83

Analysis of the above shows that only 40% of the participants were from within the Burley in Wharfedale Parish.

To date, the management and administration of the Duke of Edinburgh Scheme has cost Burley Parish Council significantly and it has now been agreed in future years that the full cost of the operation of the scheme must be covered from the fees paid by the participants.

The Programme is split into 2 distinct parts, the weekly training in skills, and then the Expeditions.

### Details of Costs:

All the Duke of Edinburgh expeditions have always been designed to be self-financing.

Other costs of the programme are:

Staff salary	£11,250
Annual Duke of Edinburgh Award Licence	£1,060
Minibus Hire	£2,400
Consumable Equipment	£2,000
Venue Hire/Hall Usage	£3,900
Insurance	£500
D of E Registrations	£2190
<b>TOTAL</b>	<b>£23,300</b>

This is currently off-set by:

Subscriptions	£1,800
Fees	£2,550
<b>TOTAL</b>	<b>£4,350</b>

This leaves a balance of £18,950 for 2019/20 to cover the cost of the 102 participants. This works out to be £185 per person.

Postcode Area	Council Area	Number of Participants	% of Total	Cost
LS29 6**	Menston	5	4.91	£925
LS29 7**	Burley	40	39.2	£7,400
LS29 8**	Ilkley	20	19.61	£3,700
LS29 9**	Ilkley	20	19.61	£3,700
LS29 0**	Addingham	7	6.86	£1,295
BD23 1**	Skipton	1	0.98	£185
LS19 7**	Leeds (Guiselley)	9	8.83	£1,665

Burley Parish Council feel it would be fair for the other Councils to consider contributing towards the costs of their young people's participation.

### Proposal for 2020/21

The fees for the 2019/2020 programme (which runs from 7<sup>th</sup> October 2019 to the end of September 2020, & therefore into the 20/21 period) have had to be increased to fulfil the aim of the Scheme becoming cost-neutral.

The new fee structure is as follows:

Expedition Fees	New 2019/2020 Fees	Old Fee
Bronze Award	£140	£100
Silver Award	£200	£150
Gold Award	£370	£275

We are very aware that the fees could exclude some young people from taking part on financial grounds. In order to prevent this becoming a barrier, Burley Parish Council is establishing a fund and process by which disadvantaged potential participants from within our Parish can be discreetly assisted to participate fully.

With this in mind, Burley Parish Council would like neighbouring Parish and Town Councils to consider this approach for their residents wanting to join the scheme, but experiencing financial difficulty.

I would be very happy to come to an appropriate Committee or Council meeting to discuss this with yourselves, but am also aware that the formulation of next year's budget is close and you may wish to include some provision within it for this matter.

Yours faithfully,

*Councillor Bernard Poulter*

(D of E Liaison Councillor)  
Burley Parish Council