

ADDINGHAM PARISH COUNCIL

MINUTES OF A MEETING OF THE COUNCIL HELD AT THE OLD SCHOOL ROOM, ADDINGHAM ON WEDNESDAY 17 FEBURARY 2016 AT 7:00PM

Present

Cllrs: Batley, Brady, Coates (Chairman), Hindle, Jerome, Mawson (Vice Chairman), Naylor (from Minute 17/16), and Smith.

Absent

Cllrs Flesher, Orr and Tennant

In Attendance

Parish Clerk – J Markham

PCSO Jonathan Turnbull (Minutes 15/16-17/16 only)

Local electors – 2 (1 for Minutes 15/16-17/16 only)

15/16 Apologies for Absence

Received from Cllrs Flesher, Orr and Tennant; absences for personal reasons approved.
Apology for late arrival received and noted from Cllr Naylor.

16/16 Disclosures of Interest

Pursuant to the Council's Code of Conduct, Members were invited to disclose any additional interests (not already listed in the Register of Interests), and to note in the Declarations of Interests Book any previously disclosed interests, relevant to the business of the meeting.

Relevant interests noted: None

17/16 Public Consultation and Question Time, including Police Matters

At the invitation of the Chairman, PCSO Turnbull offered the opportunity for questions to be raised on police matters, and traffic-related concerns (caused by the closure of the A59 and consequent increase in traffic diverting through the village, and by the development of the Acres site) were discussed. PCSO Turnbull noted the concerns and agreed to visit the Acres site to monitor traffic patterns. The recent incidents of dog poisonings were also discussed and noted by PCSO Turnbull.

A local elector addressed the meeting on the issue of flood damage to a property on Chapel St, and presented a copy of a letter from the property owner's insurers, which was read out. After discussion, it was advised that the Council, as it did not own the land or drainage systems in question, and was not a drainage or water authority, could not be in a position to express an opinion on the flooding issue, and the Clerk was asked to clarify this with the insurance company accordingly.

18/16 Minutes of Meeting held on 20 January 2016 and Progress Report, for information only, on Matters Arising from the Minutes

Resolved: That the Minutes of the Meeting held on 20 January 2016, having been taken as read, be approved and signed as a true and correct record by the Chairman.

Matters Arising:

Newsletter – it was noted that the next edition had now been printed and the Chairman would be organising distribution to all householders in the village shortly.

Memorial – the Clerk reported that she had written to the Health Centre to request permission to put a feature on the site, and a response was awaited.

Grit bins and piles – Bradford MDC has been asked to re-fill the bins and replenish the piles on Moor Rd and Strait Lane. The Co-op had been contacted to follow up on the request for an additional bin outside the shop. The Chairman would visit the store to follow this up.

Maintenance issues – a number of maintenance issues, including the blocked drain on Moor Lane, had been reported to Bradford MDC, and a new page had been set up on the website to record all reports of faults and problems in the village. In this context, Cllr Hindle reported that he had repaired the drain on Moor Park Drive and would make a request to the next meeting for a donation to be made to a charity of his choice in lieu of payment for the works.

Addingham Garden Friends - Hen Pen and Sugar Hill Gate – an email had been received from the Garden Friends thanking the Council for repairing the faulty latch and stonework.

Bowling Clubhouse - Insurance – the Clerk confirmed insurance cover for the Bowling Clubhouse buildings and owner's contents (fixtures and fittings), and was asked to confirm to the Club that their contents needed to be insured separately.

Local Plan Consultations – it was reported that a response had been sent on behalf of the Council to the consultation on the draft CIL charging schedule.

Leases: The Chairman and Clerk had met with solicitors to review progress. The lease for the MUGA had now been completed, and the scout hut lease was due to be sent out for execution shortly.

Library: The Chairman noted that the Trustees' grant application would now be considered in the funding round to end June. She and Cllr Naylor would check WREN's requirements as regards a lease, the granting of which by the Council had been approved in principle at the December meeting (Minute 184/15 refers). In the meantime, Trustees were looking into setting up a home delivery service and would like to use additional storage space, if available, in the Old School Room. It was noted that use of the storage space currently allocated for metal detecting equipment could be reviewed, and this would be checked with the Caretaker.

The remaining Matters Arising, as listed on the Agenda (see Minutes 19/16-21/16 below) were considered separately for decision.

19/16 Disposal of land at Kitty Fold

It was reported that the land had been revalued by Westlake and Co. and it was

Resolved: That the parcel of land known as Plot C, 5 Kitty Fold, Addingham, be offered for sale to the householders for a sum of £3500 on the understanding that the buyers organise the conveyance and accept responsibility for all costs associated with the sale, including legal costs.

20/16 Wall on Stockinger Lane

It was reported that the first quotation for repair of the dry stone wall had not yet been made available in writing, and the item was deferred for decision to the next meeting.

21/16 Telephone Kiosk on the Green

The Clerk reported that BT were prepared to offer the kiosk for adoption, subject to consultation with Bradford MDC, but had noted that the kiosk had been selected under a future Payphone recovery programme. For this reason, it was **Resolved** not to pursue the adoption application at present.

22/16 Drainage Systems

It was reported that a meeting with representatives from Yorkshire Water, Bradford MDC and the Environment Agency had now been arranged, and would be finalised, and the date notified to members, outside the meeting.

Following the inspection of the culvert and beck areas, carried out by a group of councilors in late January, a list of maintenance issues had been put together and this would be reviewed in full at the multi-agency meeting. It was suggested that Cllrs Hindle and Flesher could be asked to carry out a further inspection of the trees in the scout hut area, where drainage problems affecting Stockinger Lane had been reported.

Where problems appeared to arise as a result of overgrown trees or tree roots, it was noted that permission had already been obtained for removal or cutback of trees in some cases, and that this work could therefore proceed immediately. The tree officer had also advised that permission to trim the trees overhanging the bowling green had previously been granted.

As regards the remaining tree works required, it was

Resolved: That an application for tree works at various locations around the village, as recorded on a sketch map drawn up by Cllr Hindle, be submitted to Bradford MDC.

23/16 Planning Committee

The draft minutes of the meeting of the Planning Committee held on 3 February 2016 were received and noted.

24/16 Addingham Neighbourhood Plan

At the invitation of the Chairman, Cllr Mawson reported on the progress of the Neighbourhood Planning Steering Group. It was noted that consultants Kirkwells had given a presentation to the last meeting of the Group, and that a webpage had been established for the Plan on the Council's website. A meeting was now being arranged with Bradford planning officers to discuss the Neighbourhood Plan process further.

25/16 St Peter's Fete and Queen's Birthday Celebrations

The Chairman reported that she was to attend a meeting at St Peter's on 22 February to discuss plans for the Queen's birthday celebrations in June.

26/16 Correspondence

Correspondence circulated for information, as set out on the attached Correspondence List (Appendix) was noted. In addition, a card had been received from the Royal British Legion Poppy Appeal thanking the Council for the contribution of £50.

The following items of correspondence were discussed and matters agreed, as appropriate, as follows:

- i. Bolton Rd stone gatepost in beck – noted that this had been included in the list of maintenance issues for consideration at the multi-agency drainage meeting (see Minute 22/16 above), and the householder had been notified accordingly.
- ii. Bradford Liaison Meeting – if able to attend, Cllr Naylor to report back on behalf of the Council.
- iii. Standards Committee – noted that nominations were invited for representatives to BMDC's Standards Committee.
- iv. Beauty in my Backyard – an invitation from Ilkley PC to attend a presentation on 24 February was noted.
- v. Christmas Trees 2016 – reported that Ilkley PC were interested in sharing the costs of Christmas trees in 2016, but it was **Resolved**, after discussion, that the Council should continue to make separate arrangements.
- vi. Easter Cross – **Resolved** that the request from Addingham Churches Together for the Easter Cross to be erected at Sugar Hill be approved.
- vii. Defibrillator – a request had been received from First Responders to have the scout hut defibrillator positioned on the outside of the building. This would be looked into further as part of the project to refurbish the Pavilion toilets and storage area. Cllr Smith also agreed to check advice as regards the defibrillator inside the Memorial Hall.

27/16 Finance

A. Invoices for payment

Resolved: That the presented list of invoices paid and due for payment be approved, and cheques signed as required.

Further **Resolved** that invoices for payment would be presented as part of the Agenda for future meetings.

B. Applications for Financial Support

Applications for financial support were considered and agreed as follows:

- i. Keighley & Ilkley Voluntary & Community Action
Information on the work of the charity and on its running costs was noted. The Clerk was asked to research funding and use of the community bus, and to invite KIVCA to submit proposals for funding support for a specific project at a later stage.
- ii. Addingham Youth Centre
Further information on the funding of Addingham Youth Centre had been submitted and was considered. The situation would be investigated by Cllr Naylor and a report made to a future meeting.
- iii. Addingham Churches Together
Resolved: That a request from Addingham Churches Together for funding of £120, subject to the presentation of an invoice for the cost of a sound system for the Easter service, be approved.
- iv. Addingham Civic Society
Resolved: That a grant of £90 be made available to Addingham Civic Society towards the costs of a blue plaque at the Old Saw Mill.

C. Contract for Electricity Supply to Old School Room

The Clerk presented three quotations for the renewal of the energy contract for the Old School Room.

Resolved: That further research be carried out to compare energy costs for the supply of energy to the Old School Room, taking into account both value for money and security of supply, and that the Clerk be authorised on behalf of the Council to enter into a contract with the supplier considered best able to deliver an appropriate service with effect from 1 April 2016.

28/16 Exclusion of Press and Public

Resolved: That the press and public be excluded from the meeting for the consideration of the next items on the agenda (Minutes 29/16 and 30/16 below) on the grounds that they relate to confidential staffing matters.

29/16 Allotment Manager Honorarium

Resolved: That arrangements for payment of an Honorarium be offered to the Allotment Manager as proposed, and set up as agreed with him.

30/16 Local Government Pension Scheme

Having advised Members on the detail of proposals, the Clerk stood ready to withdraw from the meeting.

Resolved: That the parish clerk be nominated for membership of the Local Government Pension Scheme with effect from 1 January 2016 and that all officers employed by the Council in future are also deemed to be herewith nominated for membership of the scheme.

31/16 Date of Next Meeting

The next Meeting would be held on Wednesday 16 March 2016 at 7:00pm, at The Old School Room.

Meeting closed at 9.20pm.

Chairman