NOTES OF A MEETING OF THE ADDINGHAM NEIGHBOURHOOD PLAN FORUM HELD AT MOUNT HERMON ON MONDAY 25 SEPTEMBER 2017

Present: Parish Council: Cllr Tennant (Chairman), Cllr S Appleyard and J Markham (Clerk)

Civic Society: J Robinson (Chairman), J Hindle (Environment Group), K Birch, R Walton, K Appleyard

 Village Residents: A Taylor, M Wood

In attendance: Mr M Wellock, Kirkwells

Apologies: Parish Council: Cllr Naylor

1. Notes of Meeting held on 17 July 2017

Noted.

1. Matters Arising

In response to a query, Mr Wellock reported that BMDC’s consultation on a standardised methodology for assessing housing numbers was due to take place in Spring 2018, but, although it could lead to a review of housing projections in the longer term, it could not impact on the development of neighbourhood plans now being prepared under the approved Core Strategy.

1. Project Timeline

Mr Wellock introduced the revised project timeline, anticipating submission of the Neighbourhood Plan to BMDC in Spring 2018. It was noted that the draft Preferred Options Plan would be prepared shortly for informal consultation in late 2017.

1. Site Assessments

The completed draft housing site assessments were reviewed, together with draft presentation summaries, prepared to support submission of the drafts to the Parish Council, and for display at the next consultation event.

The completed draft green space site assessments were also noted, and Mr Wellock confirmed the listing of sites as either designated local green spaces, or as green spaces to be protected for other reasons (recreation grounds, allotments, or subject to trust or covenant).

In response to a query, Mr Wellock advised that, during the consultation period, residents’ comments on green belt sites should be dealt with as an exercise separate from the consultation on the preferred options in the draft Plan, on the basis that residents’ views on green belt sites could be recorded to help inform any later review of the green belt, if such were to be carried out by the planning authority in future. He also confirmed that local circumstances justified the inclusion of projected numbers of houses on “windfall” sites in the overall allocation total, if projections were supported by evidence over a time period of at least 10 years.

After full discussion, **it was resolved to recommend to the Parish Council** that the Forum’s preferred sites, as identified by detailed site assessments, based on the approved methodology, be approved for inclusion in the draft Neighbourhood Plan.

1. Consultation Comments

It was reported that a summary of comments derived from previous consultation exercises was being prepared for ease of reference.

1. Draft Plan Sections

Forum members reported on progress on work on sections of the draft Plan (other than site assessments). Work on the section on traffic and parking, which had generated a significant number of consultation comments, was ongoing. A discussion paper on the infrastructure section was received, and it was agreed that information from the Environment Group’s “4Becks Project” could be used to develop the detail. Further updates would be provided to the next meetings of the Forum.

1. Communications

Information on the Neighbourhood Plan process had been published over the summer in the local paper and in the village newsletter.

1. Locality Grant

The Clerk presented a report on expenditure of Locality Grant to end September. It was noted that application would shortly be made for the final tranche of grant funding to end March 2018. Additional funds of up to £250, as urgently required for administrative costs, had been made available by the Chairman and Clerk of the Parish Council over the summer period; members of the Forum were asked to provide any projections of further administrative expenditure to the Chairman of the Forum or Clerk for the submission of expenditure proposals to the Council.

**It was** **resolved to recommend to the Parish Council** that a further allocation of £500 be identified for expenditure on the administrative costs of preparing the Neighbourhood Plan.

1. Next Meeting

To be held on 13 November at Mount Hermon at 6.45pm

Purpose of meeting: discussion of draft Preferred Options Plan for consultation, and arrangements for informal consultation event