

ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a Meeting of Addingham Parish Council will be held in **The Memorial Hall, Addingham** on **Wednesday 20 March** at **7:00pm**, for the purpose of transacting the business set out on the Agenda below.

Members of the press and public are invited to attend and may address the Council at the invitation of the Chairman.

Jane Markham MA, ACIS, PSLCC
Clerk to Addingham Parish Council
14 March 2019

AGENDA

1. **Apologies for Absence**

To receive apologies and approve reasons for absence as notified by Members.

2. **Disclosures of Interest**

To receive any declarations of interests (not already entered in the Members' Register of Interests), to record any disclosures of interests (previously registered or not), including the nature of any such interests, which may be relevant to matters to be considered at the meeting, and to consider any written requests for dispensation as appropriate.

Note: A listing of members' interests relevant to the business of the meeting, if any, will be reported at the outset of the meeting and will be recorded in the Minutes. Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with interests defined in Appendix A of the Code (financial interests) must withdraw from the meeting during discussion of the item(s) in which they have an interest, unless a dispensation has been granted. Forms to apply for a dispensation, if necessary, will be available from the Clerk. Members without a dispensation may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.

3. **Public Consultation and Question Time, including Police Matters**

- 1) To receive an update on police matters
- 2) To receive questions/comments from the public on:
 - any matter which is listed for discussion on the Agenda, and
 - any other matter of public interest which is within the responsibilities of the Parish Council, and
 - to receive suggestions of items for inclusion on the Agenda of the next Parish Council meeting from the Public

4. **Minutes and Progress Report on Matters Arising**

(Copy of draft minutes circulated to Members and available on Council website)

To confirm the Minutes of the Meeting held on 27 February 2019 as a true and correct record; to receive, for information, the report of the Chairman and Clerk on any matters arising; and to consider and decide further action where necessary on the following ongoing matters:

- Maintenance contractors – to consider expressions of interest from local contractors
- Good Friday celebration – to confirm arrangements for the Walk and erection of the Cross

5. **Old School Capital Project and Library Accommodation**

To receive a report from the Clerk, including an update on requirements for additional works, and decide any action as necessary

6. **Planning Committee**

(Copy of draft minutes attached and available on Council website)

To receive the draft minutes of the meeting of the Planning Committee held on 27 February, consider any recommendations, and decide any action as necessary

7. **Planning Applications**

To consider the following planning applications:

- | | | | |
|----|--------------|-----------------|--|
| 1) | 19/00716/HOU | 46 Main St | Dropped kerb with gate and reconfiguration of access |
| 2) | 19/00710/LBC | (details as 1) | |
| 3) | 19/00888/PAR | Gildersber Farm | Conversion of barn to 4 dwellings |
| 4) | 19/00939/HOU | 1 Cobby Rd | Construction of front, side and rear extensions |

(Papers available on the BMDC website at www.bradford.gov.uk/bmdc/the_environment/planning_service)

Note: Any additional applications received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow and will be considered at the meeting.

8. **Property & Maintenance**

- 1) To receive an update on any outstanding maintenance issues and decide any action as necessary

- 2) To receive the report of the Lengthsman, if present, and reports on any other maintenance matters, and decide any additional action as necessary
- 3) To receive a report (if available) from the Lengthsman on the condition of the village waste bins and decide any action as necessary

9. **Legal Matters – Cricket Club Lease**

To receive the draft lease, authorise its execution, as appropriate, and decide any other action as necessary

10. **Financial Matters**

A. Invoices for payment

(Copy of payments schedule to follow for Members)

To approve the presented list of accounts paid and the month's invoices due for payment, as follows:

Details	£	Details	£
BMDC salaries - Feb		Mount Hermon	10.00
Clerk's overtime – Feb 41 hours		Craven Stationery	23.33
Lengthsman Feb/Mar		Memorial Hall hire – 2xmtgs	40.00
Clerk's expenses		Subscription – Local Councils update	75.00
JC Cowgill - safes	480.00	Mobile Mini	268.44
JS Flesher – gatepost Silsden Rd	72.00	Capstone Consulting Engineers	936.00
Richard Crooks Architects		Woolers – valuation 3	

B. Bank Reconciliation to end February 2019

(Copy of Bank Reconciliation to follow for Members)

To receive the Bank Reconciliation to beginning of March 2019

C. Proposals for expenditure

To receive proposals for expenditure as follows:

- webinar on 24 April on community engagement and involvement - £30 per person

11. **Consultations and Correspondence**

(Any correspondence received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow, and may be considered at the meeting)

To note, for information, any correspondence received since the date of the last meeting, receive the report of the Chairman and Clerk, and to decide any action as necessary.

12. **Chairman's Remarks and Members' Discussion Forum**

To receive the Chairman's and members' reports for information, to decide any action as necessary on the matters listed below, and to notify the Clerk of matters for inclusion on the agenda for the next meeting

- Addingham Good Neighbours – to note the formation of a new voluntary organisation in the village.

Note: If considered necessary, any items requiring an urgent decision that cannot wait for the next meeting of the Council may be considered at an extraordinary meeting to be convened for the purpose

13. **Next Meeting**

To confirm the date, time and venue of the next ordinary meeting of Addingham Parish Council – 17 April 2019 at 7pm in the Memorial Hall