

**ADDINGHAM PARISH COUNCIL
ANNUAL MEETING OF ADDINGHAM PARISH COUNCIL
HELD AT THE OLD SCHOOL ROOM, ADDINGHAM
ON TUESDAY 13TH MAY 2014 AT 7:00pm**

MINUTES

001/14 Election of Chairman for the Year 2014/15

Proposed: Cllr Jerome
Seconded: Cllr Hindle

Resolved: Cllr Coates was elected as Chairman of Addingham Parish Council for the year May 2014 to April 2015.

002/14 Declaration of Acceptance of Office

Resolved: Cllr Coates signed the Declaration of Office of the elected Chairman

003/14 Election of Vice Chairman

Proposed: Cllr Tennant
Seconded: Cllr Jerome

Resolved: Cllr Mawson was elected the Vice Chairman of Addingham Parish Council for the Year May 2014 to April 2015.

004/14 Present

Cllr's Brady, Campbell, Coates, Cole, Flesher, Hindle, Jerome, Mawson, Smith and Tennant

005/14 Absent

Cllr Naylor.

006/14 Apologies for Absence

Cllr Naylor had sent his apologies via Cllr Coates.

007/14 Disclosures of Interest
(Members Code of Conduct)

No Disclosures of Interest were made at this point in the meeting
Members were reminded to disclose any interests should they become apparent during resolution of agenda items.

008/14 Admission of the Public

(Public Bodies (Admission to Meetings) Act 1960, Local Government Act 1972 s100/100A ss2/Schedule 12A)

None of the tabled items to be discussed were required to be held in closed session.

009/14 Public Consultation and Question Time, including Police Matters

Police Matters – No member of the Police was present.
Public Consultation – All members of the public in attendance were present to discuss Agenda Items. Standing Orders would be set aside at the appropriate point in the meeting to allow attendees to make comment and representations to the Council.

010/14 Previous Parish Council Minutes and Progress Report, for information only, on Matters Arising from the Minutes which are not included elsewhere on the Agenda

Previous Minutes

Resolved: that the presented Minutes were accepted as a correct record of Addingham Parish Council's Ordinary Meeting held on the 16th April 2014 and that they were signed by the Chairman.

Matters Arising

219/13 – two new litter bins have been provided by BMDC on Old Lane.

221/13 – Cllr Naylor has made enquiries with BMDC tree Dept. regarding their responsibility for maintaining trees which overhang the Bowling Green. BMDC have not yet responded.

225/13 Memorial Plaque- Plaque has been taken to Mortons for them to get a proof and quote from their supplier.

236/13 Extraction Unit at Cardamons – Environmental Health Officer has visited premises and spoken with owner about the complaints received. Owner had agreed to using unit on lower setting to reduce nuisance, however this is not a long term solution and alternative extraction methods will have to be investigated by the owner. There is action that can be taken by BMDC should the nuisance continue. Issue will continue to be monitored by BMDC along with resident feedback.

243/13 potential sale of Garden extensions – Cllr Campbell to request another valuation by an alternative Surveyor.

011/14 Committee membership

Resolved: Members confirmed and re-appointed Members to the following committee's:

- Finance: Cllr's Coates, Campbell, Jerome and Tennant
- Planning: Cllr's Brady, Coates, Flesher, Hindle, Jerome, Mawson, Smith, and Tennant.
- Property & Maintenance Committee: Cllr's Mawson, Hindle and Tennant
- Allotment Committee: Cllr's Hindle, Mawson and Tennant

012/14 Representation by Councillors on external bodies

Resolved: Members confirmed the following councillors who will serve as representatives of the Parish Council on the following external bodies:

- Addingham United Charities – Cllrs Campbell and Hindle
- Addingham Community Library Committee – Cllrs Coates, Cole and Naylor

013/14 Schedule of Ordinary Council Meetings for the year May 2014 to April 2015.

Resolved: Members agreed the Ordinary Meeting schedule as

18th June 2014
16th July 2014
August- NO MEETING
17th September 2014
15th October 2014
19th November 2014
17th December 2014
21st January 2015
11th February 2015 – (second Wednesday in February not third)
18th March 2015
15th April 2015.

014/14 Schedule of Planning Committee Meetings for the year May 2014 to April 2015

Resolved: Members agreed the Planning Committee schedule as

4th June 2014
2nd July 2014
August – no meeting
3rd September 2014
1st October 2014
5th November 2014
3rd December 2014
7th January 2015
4th February 2015
4th March 2015
1st April 2015
6th May 2015

015/14 Traffic Matters

Cllr Smith commented that cars which parked opposite the disabled parking bay on Old Station Way caused obstruction when the parking bay was in use by disabled drivers.

Members had considered that double yellow lines placed on Main Street below house number 31 to the Sailor Public House were of more importance. A resident in attendance suggested a residents parking scheme may help to alleviate the issue of problem parking in this area. It was also noted that a resident from nearby Cockshott Place was parking a pick -up truck on the main Street which is adding to the parking problem.

Clerk to forward concerns to Police to ask whether the current vehicles parking would be considered obstruction.

Resolved: Members agreed that Old Station Way proposal should be consulted on in the current year, by Bradford MDC, as given the new system where three schemes would be considered together, and because it has the most likelihood of success with the least number of objections. The proposal is for Double Yellow Lines from Junction with Main Street on the left hand side of Old Station Way opposite the disabled parking bay.

Members would carry out consultation with residents of Main Street (nos. 15 – 31 and Nos. 28 – 44A) to establish their thoughts on possible introduction of double yellow lines from above Sailor Public Houses to 31 Main Street during the next financial year. And make further enquiries of Bradford MDC regarding Residents permit parking scheme.

Also Members agreed to carry out a PC led local consultation, with local businesses and shop owners, on the potential introduction of a limited waiting hours Traffic Order on Main Street, from Cameo to Addingham Social Club.

Clerk to write to Totally Local Group to ask their opinion on a limited waiting scheme and also consult with residents as to whether this scheme would be broadly supported.

016/14 Tour De France Committee – Addingham

Members received the following update

The main Sponsor confirmed they would be supporting the Food Court being held at Addingham Primary School and the bike storage facility at the MUGA. They are looking in detail at the other equipment they are willing to provide to support the festival. Discussions have revealed that the original specifications were too high this re-evaluation was leading to a reduction in budgeted costs.

A further meeting was being held with the main Sponsor to finalise details, a Press Release was being prepared. A local business had confirmed their sponsorship of the information leaflets. Two suppliers were providing final bids for running the food and drinks facilities on the Hoffman Wood field, with a percentage of takings being given to the TDF Group to fund their Legacy.

No Entertainment Acts had been booked for the festival field however other venues were hosting events.

The TDF group was liaising with residents near Hoffman Wood field to reassure them.

Bradford MDC were considering the financing of the large screen, with a revised budget being forwarded by the Addingham TDF group.

Cllr Campbell confirmed that the Insurance cover was available and that payment of the premium could be paid for after the event from proceeds received. However there would need to be a firm financial backing to allow this to occur. Members agreed that the June meeting would include an agenda item to underwrite costs to a maximum value of £5000.00 to allow contracts for goods and services to be signed. Members also agreed that it was vital that there was a contract signed as soon as possible with the Sponsor.

Bradford MDC confirmed the brown tourist signs were being erected week commencing 19th May.

A further meeting was being held with Bradford MDC to go through all outstanding matters and to try and get a firm commitment to clearing the first school site for residents parking.

Cllr Jerome expressed concern that residents were still not reassured about access to emergency services and still did not know full details of the impact of road closures.

Cllr Coates confirmed that leaflets regarding moving all cars from Main Street had been delivered to all households on Main Street.

Cllr Coates also expressed thanks to all those associated with the TDF Addingham Group as they were doing an excellent job and putting in a lot of effort to make it a success.

Resolved: Agenda Item for June Meeting, Parish Council to agree to underwrite upfront costs to a maximum budget of £5,000.00

017/14 Old School and Library Refurbishment

Following receipt of all quotes the proposal to refurbish the library building only would cost between £8,500.00 to £10,000.00. Cllr Mawson proposed that above proposal should be considered alongside the proposal to refurbish the whole building. It was also important to gather the views of the library Volunteers.

Resolved: The decision is to be deferred to an extra-ordinary meeting, which would be held on the 4th June and would also incorporate the resolution of Planning Applications. Mr. Appleyard is to be invited to the meeting to present details of the major refurbishment scheme. Library Volunteers, trustees and residents were to be encouraged to attend and comment.

018/14 Chairman's Remarks and Correspondence

Chairman's Remarks –

Comments regarding the lining in the Village had been forwarded to Cllr Coates- Clerk to liaise with Highways Department to request information on the removal of single yellow lines.

Potholes outside the Chip Shop to be reported again.

BMDC had advised that they did not have to manpower to clean road signs prior to the TDF.

Clerk to establish what the grass cutting schedule was especially near to the TDF weekend.

Clerk to request additional Ilkley Road road sign be placed opposite house numbers 4 – 8 as residents had complained about non-delivery of parcels as there was no clear road signage and the current location –opposite the Cricket Club was not sufficient.

Clerk to report refurbishment/replacement of Crossbank Road sign

Correspondence-

Copies of Bradford MDC meetings – various

E-mail from Churches Together thanking PC for their support for Easter Celebration Service

Notice of Library Volunteers coffee morning which is to be held on 17/5/14 between 10.00 a.m. and 11.30 a.m.

Contact details for the Bradford MDC TDF Taskforce who had been tasked with checking the route and carrying out all necessary repairs to the highway and other associated work.

019/14 Finance

A. Invoices for payment

Resolved: that the presented list of invoices paid and due for payment were approved, and cheques were signed as required.

B. Risk Assessment

Resolved: Members agreed that the current risk assessment is sufficient to protect the councils assets and reduce potential liabilities and ensure members of the public using council property can do so safely.

020/14 Date of Next Meeting

The next Ordinary Meeting of Addingham Parish Council will take place on Wednesday 18th June 2013
At 7:00pm at the Old School Room.