

ADDINGHAM PARISH COUNCIL

ORDINARY MEETING OF ADDINGHAM PARISH COUNCIL HELD AT THE OLD SCHOOL ROOM, ADDINGHAM ON WEDNESDAY 16TH APRIL 2014 AT 7:00PM

MINUTES

231/13 Present

CLRs: Brady, Campbell, Coates (chairman), Flesher, Hindle, Jerome, Mawson, Naylor, Smith.

232/13 Absent

Cllr Cole.

233/13 Apologies for Absence

Apologies for Absence had been received from Cllr Cole. Cllr Tenant had sent apologies to notify the meeting of his late arrival, this was due to work commitments.

234/13 Disclosures of Interest

(Members Code of Conduct)

No disclosures of interest were made at this point in the meeting.

235/13 Admission of the Public

(Public Bodies (Admission to Meetings) Act 1960, Local Government Act 1972 s100/100A ss2/Schedule 12A)

Resolved: None of the tabled items to be discussed were required to be held in closed session.

236/13 Public Consultation and Question Time, including Police Matters

Police matters: No Officers were in attendance.

Public Consultation:

A resident addressed the Council to bring to their attention the matter of a potential public nuisance caused by Cardamons Restaurant; due to their inefficient air extraction unit which resulted in odours and noise pollution. The issue had been brought to the attention of the current owner and the problem, although improving after Xmas had resurfaced. The resident had sought the advice of the Environmental Health and a diary of incidents of nuisance had been kept. The Environmental Health Officer had visited the restaurant on Friday 11th April 2014 but no feedback had been received following this visit.

Members agreed that a letter should be sent to the Environmental Health Officer confirming that residents should be entitled to live in peace and enjoyment from surroundings.

CC to be sent to the owners of Cardamons restaurant.

A resident reported a number of lights out on Becksid Close – **Clerk to report to Bradford MDC.**

237/13 Previous Parish Council Minutes and Progress Report, for information only, on Matters Arising from the Minutes which are not included elsewhere on the Agenda

Previous Minutes:

Resolved: that the presented Minutes were accepted as a correct record of Addingham Parish Council's Ordinary Meeting held on the 19th March 2014 and that they were signed by the Chairman.

Matters Arising:

155/13 sourcing a new electricity supplier – transfer date set for 24/4/14 subject to no objections from Utility Warehouse – current supplier.

219/13 - new bins -Cllr Naylor has submitted request for bin details to BMDC for their consideration. Response outstanding.

221/13 – trees at the Bowling Green Cllr Naylor has made enquiries with BMDC tree Dept. as to whether their responsibility for maintenance of the bowling green extends to the trees which are causing an issue. Response outstanding.

225/13 Memorial Plaque- quote to be obtained. Cllr Smith has provided a copy of the current one to show size and lettering so it can be replaced with similar.

238/13 Village Guide

Members received a presentation from Peter Hadfield on the 2014 Village Guide. The Guide had been updated with more information on local tradesmen; details of sports organisations and contact details had been added. Two tranches of the guide would be produced, one in May and one in July/August.

Resolved: Members agreed to part fund the production of the 2014 Village Guide. As in prior years the remainder of the funding will be achieved through invoicing of local business for advertising in the Guide. Budget agreed of £275.00

239/13 Traffic matters

A meeting had been held with a resident, representative of Addingham Civic Society, Cllr Coates and Bruce Andrews, Senior Highways Officer, Bradford MDC.

Members were informed that the criteria for budget allocation had been changed this year as the Department of Transport had dictated that 70% of the highway budget which was allocated to road safety measures must be directed to areas where a fatality or serious accident had happened.

In order to more efficiently spend the remaining budget it had been agreed that three schemes in each Ward would be processed together to incur one set of legal costs, however should one of the scheme fail during the consultation process then all three schemes would fail.

All requests for Road Safety Schemes had to be requested via the Parish Council, and Members requested that the Clerk remit the request below to Mr. B. Andrews and inform the Civic Society and resident of action and discussions.

Resolved: Members considered the locations which have been put forward for possible yellow lining and taking into account the recommendations of Cllr's Smith and Coates agreed that the locations to be submitted for consideration were

- Above Sailor Public House to below House no. 31 Main Street.
- Post Office Corner – below Bus Stop
- Old Station Way, on left hand side going up.
- Outside the Co-operative Store and in front of houses 164 to 168 Main Street.

240/13 Employment of a Lengthsman and Public Conveniences at Sugar Hill

Cllr Naylor has liaised with Silsden Town Council to establish whether they would consider jointly employing a Lengthsman to carry out tasks in both areas. Cllr Naylor has also made enquiries of BMDC as to a possible Service Level Agreement with Bradford MDC; whereby BMDC would be responsible for allocating tasks, duties and the employment terms - for which Addingham Parish Council would be recharged the hours which related to work carried out in Addingham. (BMDC had indicated that employment costs would be £350.00 per 39.5 hr week- to be apportioned to each Parish according to hours worked; it also included costs such as materials, material storage and uniform)

One of the duties that would possibly be included would be to maintain the public conveniences on Sugar Hill, Members thus considered Agenda Item 8, Public Conveniences at Sugar Hill at this point in the meeting.

Bradford MDC had provided the following annual cost details relating to operating the toilets.

Water rates £1152.53, Electricity £100.00, Consumables £250.00, Rates £635.25. There were no figures available for repairs & maintenance and Members noted that there would be substantial costs incurred in bringing the facilities up to standard and that this should be the responsibility of Bradford MDC.

Resolved: Clerk to write to Silsden Town Council to officially express interest in exploring the possible joint employment of a Lengthsman. Members also agreed that there needed to be further investigation into the actual roles and duties of a Lengthsman, which would be completed by the the Maintenance Committee who would complete a job description.

Clerk to write to Bradford MDC confirming that the Council would enter into discussions with them over the running of the public conveniences. The Council however had not precepted to take on additional costs of running the public conveniences and Bradford MDC needed to appreciate that any decision to take on the running of the conveniences would need to be taken in conjunction with the precept setting for the next financial year. Bradford should continue ownership until the Parish Council could make a proper, informed financial decision in January 2015.

241/13 Tour De France Committee – Addingham

Mr. P. Wilkinson and Mr. A. Taylor updated the Council on the proposed festival. A leaflet had been produced giving details of weekends activities, routes and Bradford MDC preparations.

A major sponsor was still in negotiations with the festival committee which would guarantee the provision of generators, lighting, security, marquee and stages which would allow the festival to go ahead.

Possible attendee numbers were now thought to be in the region of six to eight thousand. The Festival Programme, which will be part of the entrance fee, will provide a major source of income. There would be food and drink facilities and local businesses were also expressing interest in having stalls on the festival field.

Cllr Naylor confirmed that Ilkley, Keighley and Haworth were chosen as Hubs and the funding for this had been provided by Central Government. Bradford MDC have agreed to fund the Screen that the Addingham Festival Committee wishes to use on the Hoffman Wood field.

Cllr Naylor also confirmed that he would investigate whether there were Ward Funds available to produce large banners that advertised the Tour activities in Addingham, these banners would be placed at entrance points to the Village.

Councillor comments – Any activities which were scheduled to involve the school children would have to work round the fact that it was in term time.

What if the potential sponsor did not sign a contract to underwrite the costs?

Bradford MDC had agreed location of toilet blocks,

Response: Comments re school term noted and confirmation that the festival committee accepted that the festival could not feasibly go ahead without a main sponsor.

Resolved: Members considered the proposals for the use of the Hen Pen Garden on the TDF weekend and determined that it would be virtually impossible to restrict access to this area, due to the number of visitors envisaged; and due to the road closure of Main Street on both days the Hen Pen would not be cordoned off but would have open access to all. Members did agree to the use of advertising banners attached to the rear wall.

And further

Resolved: Cllr Naylor would consult further with Bradford MDC to gain a commitment to clearing the First School site for residents parking.

242/13 Maintenance of Trees

Following correspondence received from a resident of Abbey Close, Addingham relating to trees situated on Hoffman Wood Field, which he maintains is causing an issue with access to light and preventing installation of solar panels.

Resolved: Members were informed that the concern raised by the resident over loss of light caused by the tree was not a reason to have the tree reduced in height. Tree height reduction was a matter of health & Safety and it was up to the Council to ensure that the tree did not cause a concern in terms of Health & Safety. No action to be taken to reduce the tree height and Clerk to inform resident. Councils risk assessment policy to be adjusted to include a regular inspection of trees on Parish Council Land.

243/13 Garden extension allotments at Moor Park Drive

Resolved: Members considered the report prepared by Westlake & Co in relation to the valuation of land currently rented to residents of Moor Park Drive as garden extensions. Members agreed to defer the decision until a further consultation with another Surveyor had substantiated the valuation.

244/13 Proposed Development at Wharfe Park

Following the attendance, at the February Council Meeting, of Mr. D Macrae of Allinson & Macrae, agents acting on behalf of the landowner:

Resolved: Members did not agree to take on ownership and responsibility for the maintenance and upkeep of the area shown as Green Space and pathway on the proposed plans. It was agreed that any green space should be the responsibility of the developer or as in other housing developments the responsibility of the property owners via an external management company or residents association.

245/13 Maintenance Committee

Quotes for work on the Library were still outstanding. Clerk to chase up quotes.

246/13 Blue Plaque for the Old School Building

Resolved: Members reviewed the proof of the blue plaque and agreed to investigate further information to use on the Plaque rather than merely using the information which was currently displayed on the Brass Plaque.

247/13 Parish Council representatives attended meetings

No meetings had been attended by Parish Councillors during the month, except for the TDF group which was considered in Minute Ref: 241/13.

248/13 Matters reported by the Clerk to Bradford MDC.

No matters had been reported to Bradford MDC.

249/13 Chairman's Remarks and Correspondence

Chairmans Comments:

There was a TDF Committee meeting the following week which Cllr Coates was attending.

Recent correspondence had been received by the Chairman regarding the Community Infrastructure Levy which replaced Section 106 monies paid over by developers to fund highway schemes or community assets such as playgrounds/school funding. Cllr Naylor confirmed that this CLI would be held by BMDC centrally and could be directed to schemes within the Bradford district and not necessarily in the specific area where the development was taking place.

Cllr Naylor confirmed that Bradford MDC had received 560 responses to the recent Core Strategy Consultation; of which a significant proportion had come from the Wharfedale Area.

Correspondence:

- Copies of Bradford MDC Minutes – various meetings.
- BMDC e-mail re TDF marketing exercise encouraging residents to get involved in making bunting and artwork to decorate the route.
- Copy of Minutes of Parish Council Liaison Meeting held on 19/3/14.
- Details of an online petition –forwarded by Allotment and Gardens Association, requesting support for preventing the Communities Secretary examining plans to allow Local Authorities to sell off allotment land and to remove the obligation for the provision of allotments. **Clerk to sign e-mail petition.**
- List of yellow line requested to be re-painted has been forwarded to BMDC Highways dept.
- E-mail from new owner of 5 Kitty Fold re renting land to rear of the property. Clerk advised him of value of land in 2010 as he requested it with a view to possibly purchasing. However he feels value is too high so will continue to rent for 12 months and then reconsider whether he can afford it.
- Copy of Dale Bus summer Service timetable to display in Noticeboard.
- Copy of The Tour Addingham information leaflet which has resident information on.
- Report of untaxed van parked on Main Street. – reported to DVLA
- Information from Susan Hemmingway on Members conduct- circulated to Members by e-mail.
- Summary of how Addingham Garden Friends have spent the Parish Council grant during 2013.
- E-mail from Noreen requesting information re any "Snickets" which need attention, as they have a Service Level Agreement with Bradford Works to carry our work on Snickets.

250/13 Finance

A. Invoices for payment

Resolved: that the presented list of invoices paid and due for payment were approved, and cheques signed as required.

B. Appointment of Internal Auditor

Resolved: Members considered who will replace Mr. K Pickles as internal Auditor, following his retirement. It was agreed that the Clerk would ask the Internal Auditor who audited Silsden town Council to carry out the Audit for Addingham.

251/13 Date of Next Meeting

Resolved: The next Ordinary Meeting of Addingham Parish Council will take place on Wednesday 21st May 2014 at 7:00pm, at The Old School Room.