

ADDINGHAM PARISH COUNCIL

Ordinary Meeting of Addingham Parish Council held at The Old School Room, Addingham
on **Wednesday 20th MARCH 2013** at **7.00 p.m.**

MINUTES.

202/12 Present

Cllr's: Brady, Coates, Hindle, Jerome, Mawson, Naylor, Smith & Tennant

203/12 Absent

Cllr's: Campbell, Cole, Flesher,

204/12 In Attendance

1 Police Officer, Clerk and 9 Members of the Public

205/12 Apologies for Absence

Apologies for Absence had been received from Cllr's Campbell, Cole and Flesher.

206/12 Disclosures of Interest

(Members Code of Conduct)

There were no disclosures of interest at this point in the meeting.

207/12 Admission of the Public

(Public Bodies (Admission to Meetings) Act 1960, Local Government Act 1972 s100/100A ss2/Schedule 12A)

None of the tabled items to be discussed were required to be held in closed session.

208/12 Public Consultation and Question Time, including Police Matters

Police Matters - A summary of reported crimes in the previous month to date was presented:

Burglary dwelling x2; Burglary other x1; Criminal damage x1.

It was noted that during February and March there was a total of 10 reported crimes, 4 of which were theft of coping -stones, with 2 thefts on consecutive nights from properties on Bark Lane. As a result of this the Police will patrol during evenings to deter more thefts.

Speed watch continues with vehicles still exceeding the 20mph speed limit. It was noted that a Number plate initiative would be held at the Memorial Hall on 23/3/12 at 3.00 p.m.

Public Consultation – as all attendees were present to comment on agenda items there were no comments made at this point in the meeting.

209/12 Previous Parish Council

Resolved: that due to the late circulation of the presented Minutes of the Ordinary Meeting held on the 13th February 2013, Members would defer approval until the next meeting.

210/12 Resolution to Vary the Order of Business

Due to the attendance of a number Village Groups to address the Council on Agenda Items it was resolved, in line with Standing Orders, to Vary the Order of Business.

Agenda Item 7 would follow agenda item 5, then agenda item 8 followed by agenda item 15. Agenda item 6 would be discussed when the representative of the Scout Group was in attendance.

211/12 Addingham Civic Society- Proposed MUGA

Members were updated on the progress of the Management Committee. Initial membership would total nine, including the Parish Council, some MUGA users had indicated they would not be involved in the Management Committee but wanted to be kept informed.

Future Meetings of the Management Committee would have previously circulated Agenda's; this would allow Parish Councillors to forward comments to the PC Representative.

Resolved: Members approved the temporary widening to the path leading to the MUGA site to allow Contractor access.

Resolved: Members agreed that the Parish Council representative who attended the Sports Council Meeting would have voting rights. It was confirmed that any building additions/changes to the MUGA would need to be referred to Full Council for prior resolution.

212/12 Addingham Cricket Club (ACC)

Councillors Smith and Coates declared a **personal interest** in this item as they are Family Members of the Cricket Club.

Councillor Jerome declared a **personal interest** as owner of the neighbouring land which would be directly affected by any improvements to the drainage of the Cricket Field.

The meeting was addressed by the Treasurer of ACC, who expressed thanks to the Council for funding the survey report.

Drainage- It was noted that the drainage was an essential repair as ACC had suffered financially during 2012 because of the number of matches that had to be cancelled. A meeting had been held with representatives of ACC, Cllr Naylor and a Representative from BMDC to consider the required drainage works. At this point in the year it would not be possible to carry out repairs and improvements to drainage on the playing field however an initial scheme installing a land drain in a neighbouring field and linking it to a sink drain would help to improve drainage during the current playing season.

A further scheme of drains would be installed once the playing season was over.

Resolved: Members agreed that the scheme, as designed, would be subject to a tender process and three contractors would be invited to tender for the works. The scheme would also be costed by BMDC, Cllr's Mawson and Tennant with the Clerk would have delegated authority to select the contractor to carry out the initial scheme. This would be subject to confirmation in writing that funds were available

Clubhouse- ACC confirmed that maintenance to the roof was the most immediate requirement. Various quotes had been obtained, by ACC, from a roofing contractor. This was for three different levels of roof repair with various levels of guarantee.

Resolved: Due to the outstanding confirmation of the available funding and the tender process for the initial drainage scheme; a decision on the request for further funding to repair the roof should be deferred until an extra-ordinary meeting which would be called for the 2nd April 2013.

213/12 Village Guide

Members were addressed by Mr. P, Hadfield.

The Guide started in 2010, with an initial production of 800 copies, feedback has been very positive however it was felt that the emphasis of the Guide should be changed to include more village activities, social events and information on groups. In 2011 and 2012 the guide was financed by advertising income from local businesses; however due to the changing emphasis of the leaflet becoming a Village guide rather than a visitor's guide it was

Resolved: Members agreed that the format and design should be updated in line with the recommendations of Mr. P Hadfield to include more Village activity information and more local businesses.

And Further

Resolved: Members agreed to contribute £275.00, which along with advertising income would allow the production of 1100 copies.

214/12 Scout Hut & Football Pavilion Project

The Scout Representative addressed the meeting.

It was noted that the Scouts would prefer the installation of electric hand driers as they were more hygienic and reduced the amount of refuse.

The Scouts had requested a quote for periodic cleaning. It was noted that an electric socket, which was on the original plans, had not been installed in the entrance hall.

Resolved: Members agreed to set aside Standing Order 11 to allow the rescission of the decision made at the meeting held on 13th February 2013.

Resolved: Members agreed to the installation of electric hand driers in the Scout Hut

Toilets, Scout Group to purchase the driers and the Council to pay for installation, but would maintain plan to install a paper towel dispenser in the disabled toilet facilities.

Electrician is to be instructed to install an electric socket in the entrance hall, as per the original plans.

And further

Resolved: Members would defer the decision on the fixing of coat hooks until the extra-ordinary meeting which would be called on 2nd April 2013. Scout Group to advise whether there was a discernible effect of switching off the heater placed in the entrance to the Scout Hall as this was the preferred location of the Parish Council.

And Further

Resolved: Members considered the quotes provided by Contractors and agreed to sign a maintenance contract at the following rates.

Electrician – Security Annual maintenance cost of £70.00 net, Fire Alarm maintenance contract £50.00 per Quarter net.

Plumber – net Annual Maintenance cost of £80.00 per year with £30.00 per call out.

215/12 Request for grant funding from Heartstart to purchase a Community Defibrillator, to be sited at the Fleece Deli.

Resolved: Members agreed to a grant of £250.00 to Heartstart, towards the proposed purchase of a Community Defibrillator to be sited at the Fleece Deli. (Total cost of equipment £1,000.00 approx)

216/12 Silsden Road Allotments

Following comment received from a Member of the Public regarding parking on Silsden Road adjacent to Silsden Road Allotments

Resolved: Members agreed that the Clerk should contact BMDC, Highways Enforcement Department and provide details of the problem parking and also report to Inspector Sue Sanderson.

217/12 Addingham Garden Friends (AGF)

In response to requests from AGF

Resolved:

- 1) **Painting of the gates at the Hen Pen would depend on the weather prior to the proposed judging day, the latch would be repaired by Cllr Mawson.**
- 2) **The wall to the rear of the Hen Pen needs minor remedial work to be actioned by Cllr's Hindle and Mawson.**
- 3) **Agreed to request to plant a Memorial Tree at Old Station Way, (Mrs. J Appleyard)**
- 4) **Members agreed that a list of benches should be prepared, detailing location and any maintenance required. Clerk to ask AGF whether they would prepare this list.**

218/12 Blue Plaque scheme

Resolved: Members agreed that a "blue plaque" should be placed on the Old School Building in recognition of its historical importance. It was noted that the Civic Society had already started to investigate a blue plaque scheme in Addingham and it was agreed that this would be a project which both organizations could work on together.

219/12 Tour De France Committee (TDF)

Initial feedback from roadshows held to publicise the TDF had indicated that the area could expect a large influx of visitors, road closures and a large entourage of support vehicles as well as actual cyclists. BMDC had received money from Central Government; how this money was to be applied was not yet decided however it was thought that it might be applied to promoting visitors to central Bradford.

Resolved: Members agreed Cllrs Brady, Mawson and Smith would represent the Parish Council on a yet to be formed TDF committee.

220/12 Garden Allotments – Silsden Road.

Resolved: Members agreed the Clerk should make initial investigations into valuing the land based on area and previous values achieved from sale of Parish Council land for garden purposes. This would be in respect of those residents of Moor Park Drive who currently rented land as a garden extension and did not apply to land used for allotments.

221/12 Leases

Resolved: Members agreed that the following Councillors will sign as Parish Council Trustees on leases for

Addingham Cricket Club - extension to existing lease: Cllr's Smith and Mawson.

Addingham Civic Society – Lease for MUGA at Stockinger Lane Recreation Ground: Cllr's Coates and Brady.

Addingham Football Club – Football Pavilion at Stockinger Lane: Cllr's Mawson and Smith.

Addingham Scouts- Scout Hut at Stockinger Lane: Cllr's Mawson and Smith.

222/12 Planning

Planning App Ref: 13/00592/HOU

Location: 8 Hawthorn Close Addingham West Yorkshire LS29 0TW

Details: Replacement of existing conservatory with traditionally built garden room.

Resolved: No Objections

Planning App Ref: 13/00839/HOU 27/3/13

Location: 88 Moor Lane Addingham West Yorkshire LS29 0PR

Details: Construction of 1.5 storey extension to side

Resolved: No objections

223/12 Matters reported by the Clerk to Bradford MDC.

The following matters had been reported to Bradford MDC.

Sign at junction of Main Street and Bolton Road indicating direction to Bolton Abbey

Drain Cover on land to rear of Public Conveniences at Sugar Hill.

224/12 Chairman's Remarks and Correspondence

Chairmans remarks – Cllr Coates was attending the opening event for Steeton-in Eastburn Hub.

Correspondence –

- Confirmation from BMDC that discussions on the TDF were being held at a strategic and tactical level and that all Parishes affected would be contacted with information when it became available.
- Results of Civic Society's speed monitoring on Bolton Road.
- Confirmation of grant from Keighley Area Office for improvements to the heating at the School Room
- Notification of TDF roadshows visiting the area.
- Letter from allotment holder regarding condition of a wall at Newtown Allotments. Cllr Hindle had inspected the wall and made appropriate repairs.
- E-mail comment from resident regarding the Addingham Churches Together Easter Service at Sugar Hill. Clerk to respond that Members would consider requests from all groups to use Public land.
- Email from resident regarding height of hanging baskets on Main Street and George Street. Response from Planning Department was no legislation exists on minimum heights. Highways Department were still to respond as to whether they constituted an obstruction on the Public Highway
- Notification that resident of Green Lane had made alterations to re-direct the entrance to his property onto Green Lane, and no longer onto the road which leads to Townhead Barn properties. This allows sole access to the residents of Townhead Barn and will allow potential purchase of the unadopted road adjacent to The Green. Clerk to contact BMDC and register Parish Councils interest in purchasing the unadopted road.

225/12 Finance

1. Invoices for payment

Resolved: that the presented list of invoices paid and due for payment were approved, and cheques were signed as required.

226/12 Date of Next Meeting

The next Ordinary Meeting of Addingham Parish Council will take place on Wednesday 17th April 2013 at 7:00pm, at The Old School Room).