

**ADDINGHAM PARISH COUNCIL**  
**Wednesday 19<sup>th</sup> SEPTEMBER 2012**

**MINUTES**

**087/12 Present**

Cllr's Brady, Campbell (Vice- Chair), Coates (Chair), Flesher, Hindle, Mawson, Smith, Tennant

**088/12 Absent**

Cllr's Cole and Jerome

**089/12 In Attendance**

M Holland (Clerk)

**090/12 Apologies for Absence**

Apologies for absence had been received from Cllr's Cole and Jerome.

**091/12 Disclosures of Interest**

There were no disclosures of interest in any of the tabled items.

**092/12 Admission of the Public**

*(Public Bodies (Admission to Meetings) Act 1960, Local Government Act 1972 s100/100A ss2/Schedule 12A)*

None of the tabled items were discussed in closed session.

**093/12 Public Consultation and Question Time, including Police Matters**

**Police Matters**- there had been 6 offences during the previous month, three theft from motor vehicles, two incidents of criminal damage and one burglary other. An arrest had been made in relation to the robbery on Bark Lane and the police were awaiting a decision on prosecution by the CPS.

Cllr. Coates questioned the officers on their procedure for road diversions when an accident on the A59 on Friday 14<sup>th</sup> September resulted in traffic travelling between Harrogate and Skipton being diverted through Addingham.

Traffic was diverted along Bolton Road from the A59 however there were no further diversion signs placed in the Village and traffic travelled past the Primary School exiting onto Main Street at a well known bottleneck. This had resulted in residents of Bolton Road trying to placate drivers and resolve congestion issues that arose.

PO response – suggest Clerk writes to the Road Traffic Sergeant, Traffic Unit, Skipton Police Station to request diversion signs are placed as quickly as possible in Addingham. BMDC can also put up diversion signs and should be contacted in the incidence of any future traffic diversions affecting Addingham.

**Public Consultation**- There were no members of the public present.

**094/12 Previous Parish Council Minutes and Progress Report, for information only, on Matters Arising from the Minutes which are not included elsewhere on the Agenda**

**Previous Minutes**

**Resolved:** the presented Minutes were accepted as a correct record of Addingham Parish Council's Ordinary Meeting held on the 18th July 2012 and they were signed by the Chairman.

**Matters Arising**

**(085/11) Funding**- Date for funding meeting still to be arranged. BMDC have made contact and will attend. Cllr. Adrian Naylor is liaising with the relevant Dept. at BMDC.

**(185/11) – Flooding Culvert at Silsden Road**- Drain cover has been replaced but there is still an issue. I have requested an on-site meeting with Steve Core, Highways. Cllr Hindle to attend also.

**(122/12) Lease for Add CC**- grant cheque given to ACC. The Treasurer confirms the report has been completed and they are reviewing what it says.

**(078/12) Unattended Public Toilets**- a summary of Parish Council's concerned responses have been compiled and Cllr Coates is attending a meeting next week with Jill Wilkinson, BMDC and other Parishes representatives to discuss further.

**(083/12) – Register of Interests** – notification from BMDC that Spouse's interests should also be disclosed on a Members Register of Interest and also recommended practice to remove Members signature on website copy of the Register. (See Minute ref 099/12 also)

**(084/12) Correspondence.** –PA to the Headteacher of IGS has been asked to put forward a few dates when the Headteacher and Chair of Governors can meet with Parish Councillors. This will be a closed meeting.

### **095/12 Scout Hut & Football Pavilion Project**

The project manager had held an onsite meeting with the Planning Officer to discuss the discharge of the planning conditions and also to seek approval for the slate and stone to be used. In relation to the bat inspection previously undertaken, advice from the report writer was to leave access to the roof space of the football pavilion.

**Resolved:** Clerk to write to Bradford MDC as the trees were sited on open recreation ground that was maintained by BMDC to request that work that was required to prune, thin and crown lift the trees was undertaken by BMDC.

### **096/12 Co-option of Councillor.**

Following the resignation of Cllr Reddyoff; and after receiving no request for an Election by the requisite ten Parish Electors

**Resolved:** Members considered the applications received and agreed to invite the three candidates for interview prior to the next meeting and to co-opt one of the candidates, if deemed appropriate, during the Meeting.

### **097/12 Library Volunteers request for building improvements and cleaning of Library.**

**Resolved;** Members agreed to the installation of a replacement window to improve ventilation. Clerk to obtain quotes and using delegated authority, with agreement of the Chair, select a contractor to install the window.

And further following a request for the provision of a cleaner to undertake cleaning the library floor

**Resolved:** Members agreed to the employment of the school house caretaker for an additional hour each week to carry out this duty, and that remuneration would be by the Parish Council.

### **098/12 Meeting with Andrew Marshall, Planning and Transport Strategy Manager, BMDC**

Cllr's Coates and Campbell provided an update on their meeting held with Andrew Marshall, Planning and Transport Strategy Manager, BMDC, which was also attended by Cllr. Jerome.

BMDC were still receiving potential sites for development notifications by landowners.

BMDC expressed a willingness to work with the Parish Council and to continue to consult and discuss matters of concern on sites for potential development.

There would be a further Public Consultation on BMDC's Core Strategy and this was being developed following the initial feedback received from the Local Development Framework Consultation and the recent changes in legislation following the introduction of the Localism Act and the Town and Country Planning Act.

BMDC were re-addressing the number of sites and were looking to utilise land previously designated for Council Housing and Brownfield sites, with the first five years of development concentrating on Brownfield site development,

BMDC were aware of the issue regarding Schools, Transport and Infrastructure, They were communicating with other neighbouring Local Authorities in relation to these matters.

### **099/12 Parish Council Liaison Meeting – (held Wednesday, 12th September, Burley in Wharfedale)**

Cllr. Mawson gave an update to Members following his attendance at the above meeting:

Agenda Items included a discussion on

**Unattended Public Toilets** and Bradford MDC's consultation with Parish's where such Conveniences were located. Cllr .Coates was to attend a further meeting on 25/9/12, with BMDC representatives and other Councillor's from other Parish's and Towns concerned, to discuss this further.

**Area Planning Panel** Members of the PLCA had asked whether a timetable could be prepared for each Planning Panel meeting they attended. BMDC response was that this was not possible as the order of Planning Application referrals to panel was determined by the Chairman of the Meeting on the actual day of the meeting.

**Code of Conduct** relating to the Financial Interest disclosure requirements of Member's Spouses – Members wished to take further advice on this requirement of the Code before submitting spouses' details which would be displayed on the BMDC website as well as Parish's own websites.

**Community Right to Challenge** - Members were informed that BMDC will start offering services, they currently provide, to Tender. The Parish Council could tender however this would open up a bidding process.

**Financial-** there would be no major project spending over the next three years, there would be a tightening up on payment of Council tax in order to maximise revenue. This would not have a direct impact on precepting authorities as this remained under the jurisdiction of the Parish Council who set the precept level for their own Parish each year, the Council tax base rate will be changing and Members would be informed.

**Ordnance Survey Maps –** Members were informed that BMDC were looking at the provision of an additional service to Parish Councils with the provision of Ordnance Survey Maps, free of charge, to allow better information on which to make planning application comments.

**Planning-** BMDC were reviewing their system which would allow members of the public to register for notification of all planning applications in a particular area.

### **100/12 Matters reported by the Clerk to Bradford MDC.**

Condition of footpath at the "Stripe"- overgrown

Request to West Yorkshire Transport for removal of Bus Stop at The Green which was no longer operational.

Overgrown paths at Sugar Hill and the Cinder Path.

### **101/12 Planning**

**Resolved:** Members agreed the following responses to the Planning Applications

**Planning Ref: 12/03442/ADV**

**Location:** 162 Main Street, Addingham LS29 0LY

**Proposal:** external signage.

**Comment: No Objections-**

**Planning Ref: 12/03505/HOU**

**Location:** Glen Rosa, 5 Heathness Road Addingham West Yorkshire

**Proposal:** Construction of dormer window, extension and extension to garage

**Comment: No Objections**

**Planning Ref: 12/02752/LBC**

**Location:** 5 The Old Weaving Shed, School Lane Addingham West Yorkshire

**Proposal:** Installation of external flue

**Comment: No Objections**

### **102/12 Resident's comment on railings between Main Street and Craven Crescent. (P H)**

Concerns had been raised by a resident regarding the safety of the railings in question. Members agreed that the Clerk should write to Bradford MDC to request that the railings are inspected and remedial action taken to ensure the railings are made safe.

### **103/12 Allotments (PH)**

**Resolved:** Members agreed for the shed to be examined by an external contractor who would provide further information to allow a decision for method of removal to be made.

**Clerk to arrange inspection, accompanied by Cllr Hindle.**

And further

**Resolved:** Members agreed that communication between the Allotment Committee and Allotment manager should be improved. Clerk to arrange a meeting between the Committee and the Allotment Manager.

### **104/12 Xmas Lights**

**Resolved:** Members confirmed the budget amount for additional Xmas Lights would be £3,000.00.

**Clerk to organise on-site meeting with supplier to discuss where new lights would be placed.**

## **105/12 Chairman's Remarks and Correspondence**

### **Chairman's Comments –**

The following points were made by the Cllr Coates in addition to matters already discussed in the meeting  
Empty dilapidated property on Moor Lane - which had been subject to some remedial work on the trees in the garden was in a worsening condition and needed further attention to ensure it was made safe to neighbouring properties and residents. **Clerk to contact Empty property's department at Bradford MDC to request a further examination of the property and action taken to remedy and make safe the property.**

Property on Green Lane which had started building works but had not undertaken further work to reach completion. **Clerk to write to the Enforcement Department Bradford MDC to seek clarification on planning approvals which were started but not completed.**

**Clerk to contact BMDC to ascertain whether any decisions had been made by BMDC on potential disposal/ transfer of assets to Addingham Parish Council.**

**Correspondence** – A Summary of notable correspondence was presented and discussed, and decisions made in consequence.

- Members were informed that the Keighley Area Committee (KAC) was to consider its local highway maintenance funding, including footway repairs along various areas of the full Length of Ilkley Old Road in their programme of works. This scheme was one of a number of schemes under consideration and KAC had a budget expenditure of 27,000.00 from a total cost of 52,000.00.
- Notice of Addingham Village Forum – Wednesday 26<sup>th</sup> September 2012, 11.00a.m. till 12.30p.m. The agenda had been set by KAC with inclusion of Addingham Parish Council before this had been agreed with Members of the Parish Council. As the meeting was held during the day it was difficult for Members to attend. **Clerk to write to KAC requesting that more notice of meetings is given and that Members are asked if they can attend rather than being automatically added to the agenda.**
- Notice of Keighley & Shipley Panel Licensing – Application for a premises License for sale of alcohol for consumption off the premises- 162 Main Street, Addingham.
- Letter of thanks from Carol Miles – Chair of Addingham Garden Friends for support of the Parish Council specifically in relation to the Britain in Bloom entry and generally for granting funds to allow AGF to purchase the materials necessary to carry out the planting and maintenance of various locations in the Village.
- Confirmation of appointment of Littlejohn Iip as external auditor for 5 years from 2012/13.
- Letter of thanks from the Secretary of Addingham Gala Committee, noting particular thanks to Cllr Coates for her assistance.
- A Grant of £250.00 had been received from St Peters Church Council towards completion of the Pavilion /Scout Hut project. Applications to Tesco and Sainsbury's had not been successful.
- E-mail from Yorkshire Water confirming they won't be appealing against Craven District Council's refusal for their last planning application for wind turbines.

## **106/12 Finance**

### **Invoices for payment**

**Resolved:** that the presented list of invoices paid and due for payment were approved, and cheques were signed as required.

## **107/12 Date of Next Meeting**

The next Ordinary Meeting of Addingham Parish Council will take place on Wednesday 17<sup>th</sup> October 2012 at 7:00pm, at The Old School Room).