

ADDINGHAM PARISH COUNCIL
ORDINARY Meeting of Addingham Parish Council
held at The Old School Room, Addingham on
Wednesday 19th JUNE 2013 at 7:00pm

MINUTES

021/13 Present:

Cllr's Coates (Chairman), Brady, Flesher, Hindle, Jerome, Mawson (Vice-Chairman) & Naylor

022/13 Absent:

Cllr's Campbell, Cole, Smith & Tennant

023/13 In Attendance:

3 representatives of Addingham Cricket Club (ACC). 1 Representative of Addingham Civic Society (ACS). 1 member of the Public & the Clerk.

024/13 Apologies for Absence

Apologies had been received from Cllr's Campbell, Smith and Tennant.

025/13 Disclosures of Interest

(Members Code of Conduct)

Cllr Jerome disclosed a **personal interest** in agenda item 6, as owner of a neighbouring field and also owner of land rented to ACC which is used as car parking space.

Cllr Coates declared a **personal interest** as she is a member of ACC.

026/13 Admission of the Public

(Public Bodies (Admission to Meetings) Act 1960, Local Government Act 1972 s100/100A ss2/Schedule 12A)

None of the items tabled items to be discussed were required to be held in closed session.

027/13 Public Consultation and Question Time, including Police Matters

- 1) **Police Matters**- No members of the Police were present.
- 2) **Public Consultation** – The representative of ACS gave the following update
Xmas Light Service – the representative of ACS addressed the Council and confirmed that initial feedback from the Groups consulted had been favourable. They would continue to work on the plans to incorporate a Xmas light procession into the Xmas Light Service and would organise a meeting in early Autumn.
Remembrance Day Parade and Service – Initial feedback from groups consulted had been positive. Clerk to establish whether the Police could attend an earlier start time to allow serving of refreshments after the Remembrance Service in the Memorial Hall. Confirmation is also to be sought on whether the Church Service could commence at an earlier time to facilitate above.

028/13 Previous Parish Council Minutes and Progress Report, for information only, on Matters Arising from the Minutes which are not included elsewhere on the Agenda

Previous Minutes-

Resolved: that the presented Minutes were accepted as a correct record of Addingham Parish Council's Ordinary Meeting held on the 16th May 2013 and were duly signed by the Chairman.

Matters Arising-

(220/12) Garden extension Allotments – usefulness of parishmapping website still to be fully evaluated, it may prove a useful tool when LDF consultation continues. Map of the garden extension allotments in question has been obtained and the Clerk will use past sales value of garden land to determine an approximate value

(240/12) Blue Plaque Scheme Confirmed with ACS that the Council are to purchase the School House Plaque outright. Members agreed that the same style of Mount Hermon Plaque be ordered and using the same supplier to achieve conformity.

(242/12) New path at Recreation Ground – appointment with Tim Brooks, Rights of Way, BMDC, arranged for Thursday 26/7/13; to discuss possible improvements to the path and potential adoption by BMDC

Standing Orders were set aside to allow the representatives of ACC to address the Council.

029/13 Addingham Cricket Club.

See Appendix 1 for summary of report.

Members thanked ACC for attending the meeting.

030/13 Correspondence received from The Addingham Sandwich Shop

Following the receipt of e-mail correspondence from the proprietor of the above named establishment; detailing issues facing local businesses.

Resolved: Members agreed that the concerns of local businesses were an issue for residents to be made aware of. The potential closure of the butchers, number of empty shop properties and the closure of one of the take-away establishments was of concern. Members did wish to support a local business forum and would attend future meetings, subject to Councillor's availability. Members noted they had supported the Village Guide which advertised local businesses, providing a grant of 50% of the total cost of production.

The initial meeting of the forum had discussed the possibility of using a leafleting campaign to promote local shops and businesses to residents; along with other ideas too.

Local Businesses commented on the lack of parking which is an issue in attracting visitors. Members noted that they had challenged BMDC when they had investigated the possibility of selling off land currently provided by BMDC for parking –i.e. on Main Street and Bolton Road, hence protecting the limited parking provision

031/13 Various Leases

Resolved: Members were informed that the Council's solicitor had corresponded with the Civic Society's Solicitor, another draft version had been sent to the Civic Society. Clerk to hold a meeting with representatives of the Civic Society to discuss the revised draft.

Council Solicitor had not carried out any further work on the Scout Hut Lease. Clerk to review status of this lease with the Solicitor at the earliest opportunity.

032/13 Addingham Garden Friends (AGF)

Resolved: Members considered correspondence from the AGF and

- a) Agreed to establish a programme for bench maintenance. Cllr's Mawson and Hindle would review the list prepared by the AGF and prepare an estimate of maintenance costs.
- b) Following the request from a resident on West Croft to leave an area of grass, on Old Station Way, uncut in early Summer to allow the establishment of a wild flower area, the Clerk would contact BMDC to ascertain whether this could be done. However it was noted that local residents should be consulted to ensure that there were no objections to the proposals.
- c) The Judging Day of Yorkshire in Bloom was noted as 8/7/13 and Cllr's Coates and Hindle would attend to represent the Council.

033/13 Car Parking Area at the Scout Hut/Pavilion

Following observation and comment that the hard standing/parking area has dropped to below the level of the edging kerbstones, and in light of the forthcoming Addingham Gala and health and safety concerns.

Resolved: Members were informed that Ridley Building Ltd had completed the above work at the car park, ensuring safe use by residents and visitors to Addingham Gala. This had been completed for no charge.

034/13 Blue Plaques

Resolved: Members agreed to grant £67.00(net) towards the cost of a blue plaque which is to be placed on Mount Hermon Chapel, by Addingham Civic Society.

035/13 Path from Ridleys Fold to Southfield Terrace

Resolved: Schedule of work and costs, to replace the current handrail, to be provided by Cllr Mawson. Cllr's Hindle and Mawson are to clear an area of ground to allow the Addingham Garden Friends to take on maintaining it and completing a planting scheme.

036/13 Planning Applications

Resolved: Members agreed the responses to the following Planning Applications

Planning Ref: 13/02043/LBC

Location: 7 Old Lane Addingham West Yorkshire LS29 0SA

Proposal: Replacement of windows and rear doors

Comment: No plans were available to view on BMDC Website – item withdrawn from the agenda.

Planning Ref: 13/01850/FUL

Location: J Dixon and Sons Butchers 127 Main Street Addingham West Yorkshire LS29 0LZ

Proposal: Change of use from butchers shop and storage to form 2 flat units

Comment: No Objections. Members did comment on the loss of an independent butchers however did acknowledge that the current owners had not been able to sell the business as a going concern and so had to explore alternative uses of the building.

Planning Ref: 13/ 01824/FUL

Location: High House Farm Straight Lane Addingham West Yorkshire LS29 9JU

Proposal: Installation of 2 micro-scale wind turbines

Comment: Object

Wind Turbines are too highly visible from a large number of locations in the Village. It will be highly visible to visitors and residents using the A65 and will detract from the attractiveness of the moorland. They are also in close proximity to a public footpath.

037/13 Tour De France – Village Meeting

To receive an update on the Village Meeting held on Thursday 25/5/13, which was attended by a number of Parish Councillors.

The meeting had been very well attended with a variety of parties represented including businesses, local societies and residents.

Discussions had centred on the impact of the TDF on the Village and surrounding areas during the weekend. Roles and responsibilities of the committee were also discussed. Cllr Naylor was confirmed as Chairman of the Group.

The route is still to be officially confirmed, this will occur in October.

Another meeting will be held in July which would hopefully be attended by a representative from BMDC.

Residents would need to be made aware of the impact on residents parking on the proposed route which would not be allowed, access in and out of the Village would be restricted. BMDC were still to organise a meeting with Parishes affected by the route and this would be in early Autumn.

Funding of £10m had been allocated and would be administered by SportUK. However there were still no details as to how the money was to be spent and what expenditure would be eligible for grant applications and what parties would be able to apply.

The next village meeting would need to be advertised and the Council should consider starting to look at land availability for camping, provision of facilities etc. However this information may be more readily available once BMDC had carried out their strategic planning of the event. However it was noted all plans and procedures would be dependent on the agreed published route.

BMDC were holding a meeting on the 8th July 2013 which may provide more updated information. Cllr. Naylor to attend once the agenda had been published and it was apparent that extra information would be available.

038/13 Matters reported by the Clerk to Bradford MDC.

Pot holes in various locations- reported by Clerk

Issues notified to the Clerk at the meeting for reporting to BMDC –

- Junction markings at Moor Lane/Skipton Road junction.
- Worsening of potential collapsed drain at the Recreation Ground, Silsden Road.
- Clearing of paths at Big Meadow Drive leading to Allotments and path leading from Weslyn Chapel to School Lane.

039/13 Chairman's Remarks and Correspondence

Chairman's Remarks –

Cllr Coates had attended the handing over of the new defibrillator which is located at the Fleece Deli. It was noted that Heartstart regularly carry out defibrillator training sessions. Clerk to ask the Primary School to publicise this fact using parentmail e-mailing system.

Correspondence -

- Minutes of BMDC Meetings
- Notice of TDF meeting organised by BMDC, Andy Ross, Sports Events Officer. To be held on 8/7/13 at Victoria Hall, Keighley from 6.00 p.m. till 7.30 p.m. to update parishes on current plans, potential opportunities and restrictions on what might be happening over the Tour weekend. **Cllr Naylor to attend – subject to availability.**
- Notice of MUGA opening event – Friday 28/6/13 at 4.00 p.m. Civic Society had requested to use toilet facilities in the pavilion at the opening event. **Permission was not granted**
- Quote for moving the heater at the entrance to the Scout Hut to allow coat hooks to be placed in the current position of the heater had been provided at £60.00. **Agenda item for July Meeting.**
- E-Mail from resident regarding the speed of traffic on Bolton Road. Clerk has forwarded to Jonathan White who will carry out a SID (speed indicator device) visit later in the year to tie in with the recent visit carried out at Addingham Primary School last week. Clerk to forward e-mail to BMDC Highways Department and Police force to request monitoring of the speed on Bolton Road in both directions.
- E-mail confirmation that that Craven District Council had served Notice on Yorkshire Water to remove all of the wind turbines at Chelker Reservoir, as they were no longer operating.
- Letter from resident of Stamp Hill Close re-confirming that they do not want a grit bin near their property. They attended the Parish Meeting and are responding to comment that Stamp Hill is still a possible site for a bin.
- Copy of SID stats from Jonathan White led exercise outside the Primary school.
- CC copy of E-mail to Chairman of ACS regarding apparent removal of Addingham from the broadband fibre optic update programme which is scheduled to be carried out by BT. Ilkey is still in the programme of improvements and Burley have already been upgraded. Clerk to write and question reason for apparent removal.
- E-mail re advertising boards. Clerk confirmed that BMDC won't sanction a local policy. So each organisation should carry out their own risk assessment, put up temporary signs remove them promptly and be for local charitable/village benefit. Recent A Boards which had been left out had been reported to the organization responsible and their removal requested.
- Notice of Addingham Moorside Festival to be held 26-28 July+ at Fell Edge Farm.

040/13 Finance

A. Invoices for payment

Resolved: that the presented list of invoices paid and due for payment were approved, and cheques were signed as required.

B. Internal Auditors Report

Resolved: Members reviewed the Internal Auditor's report and noted the recommendation on the valuation, for insurance purposes, of fixed assets.

C. Annual Accounts for the year ended 31 March 2013 and the Council's Annual Return 2012/13.

Resolved: Members agreed and signed off the Internal audited accounts and completed section 2, Annual Governance Statement, of the Local Councils in England Annual Return; for submission to the External Auditor.

Date of Next Meeting

The next Ordinary Meeting of Addingham Parish Council will take place on Wednesday 17th July 2013 at 7:00pm, at The Old School Room.

Appendix 1- ACC Report

Three members of re-development committee were present – Mrs. K Croft, Mr. G Hutton and Mr. K Appleyard.

Mrs. Croft thanked APC for writing a letter of support to be submitted along with a grant application made to Sport England. The timing of the application process meant the Clerk had written a letter which detailed the support given to date – financing the Surveyors report, agreeing to extend the lease for a 25 year period, facilitating grant applications to BMDC to improve the drainage of the pitch and discussions on the willingness of the Council to support the club in their endeavours to improve the current facilities.

The current clubhouse was a 1940's prefab structure which had been added to over the years. However it was not meeting the needs of a modern CC and sporting facility. A re-development would allow more flexibility of use; allow others to get involved, allow disabled access and also to be used by ladies teams. Sport England have launched an improvement fund which will award grants to environmentally friendly, eco- sporting projects; with those schemes selected being promoted as champion of all things green and a template for other sporting groups to use.

The representatives confirmed that they had submitted an application for grant funding of £180K against a total cost of £360k cost. An initial decision would be made by Sport England in early August 2013 with a confirmation of the level of funding in December 2013.

Plans had been prepared and a planning application would be submitted; Public Consultation on the proposals would be carried out in the near future as part of the grant application process.

Mr. Appleyard presented the proposed plans to the Council. Sport England requires buildings which they award funding to be of the highest standard and have strict building criteria. The fact that ACC had already secured funding to improve the drainage would be looked on favourably by Sport England. In order to meet the grant application criteria the building would have to meet EPC grade A which is an highly energy efficient building using latest eco – technologies to make the building as energy efficient as possible. This resulted in a higher building cost but a much reduced running cost. Building process should also use re-cycled or renewable materials wherever possible.

Mr. Hutton addressed the Council and re-affirmed the reasons for the club looking at the re-development of the clubhouse. It has a junior membership of 100 plus, with 70 adult playing members and many Family Members. The current building is not attractive to users, is not energy efficient and is currently not fit for the proposed future purpose e.g. ladies cricket. The Committee was looking at other grant making bodies and is working on a funding table which showed where funds could hopefully be accessed. ACC were aware that they would have to raise significant funds internally as well as seeking external funding from e.g. WREN, Yourventure and other local charities.

The Committee is confident that it can make change happen and will look to the Village to support their efforts in the coming months.

Council Comments/Questions

Cllr. Jerome – have you looked at process of investigating becoming a charity which allows more funding to be achieved? And also potentially allows input VAT to be reclaimed?

ACC were taking advice on this matter.

Cllr. Naylor – what is the total cost excluding VAT and normal fees?

ACC- £360k is initial proposed budget however the Committee expect there will be donations in kind made to support the process. Mr. Appleyard had already provided his professional Architects services free of charge. Mr.

Croft

has already donated labour and plant costs to complete the initial drainage improvements

Cllr. Naylor- what is the timescale?

ACC build to start September 2014 completed March 2015. Funding streams would be budgeted to come online throughout the build programme

Cllr. Coates thanked ACC committee for attending and reiterated the desire of the Council to support the club in this re-development process.