

ADDINGHAM PARISH COUNCIL
ORDINARY MEETING OF ADDINGHAM PARISH COUNCIL
held at **THE OLD SCHOOL ROOM, ADDINGHAM** on
Wednesday 12th FEBRUARY 2014 at 7:00pm

MINUTES

187/13 Present

Cllr's: Campbell, Coates, Flesher, Hindle, Jerome, Mawson, & Smith.
Cllr .Tennant arrived at 7.05 p.m.

188/13 Absent

Cllr's: Brady, Cole & Naylor.

189/13 Apologies for Absence DB, AN

Apologies for Absence had been received from Cllr's Brady and Naylor.

190/13 In Attendance

PC Tim Brown, M Holland – Clerk. One member of the public and the Chairman of Addingham Civic Society arrived at 7.30 p.m. (The Chairman was present to give feedback on agenda item 8 see Minute ref: 197/13)

191/13 Disclosures of Interest

There were no disclosures of interest made by Members at this point in the meeting.

192/13 Admission of the Public

(Public Bodies (Admission to Meetings) Act 1960, Local Government Act 1972 s100/100A ss2/Schedule 12A)

Item 20 would be held in closed session as it dealt with the employment terms of the Clerk.

193/13 Public Consultation and Question Time, including Police Matters

- 1) **Police Matters.** PC Brown provided an update on recorded crimes during January 2014. There were no priority crimes reported in January; a priority crime is one which is recorded in an area of concern/priority classification specifically in Addingham e.g. speeding traffic. Two crimes – “other” had been reported. He reminded Cllrs that residents should be reminded to remain vigilant as this resulted in increased property protection.
Cllr Coates reported that residents had commented on Wardens driving their motorbike on the footpath leading from the Recreation Ground, adjacent to the Medical Centre, to the Pavilion building.
PC Brown to report and ensure those parties involved were instructed to stop driving on the path.

- 2) **Public Consultation-** No Members of the Public were present at this point in the meeting.

194/13 Previous Parish Council Minutes and Progress Report, for information only, on Matters Arising from the Minutes which are not included elsewhere on the Agenda

Previous Minutes-

Resolved: that the presented Minutes were accepted as a correct record of Addingham Parish Council's Ordinary Meeting held on the 15th January 2014 and that they were signed by the Chairman.

Matters arising-

150/13 Core Strategy – Consultation period to commence on 17/2/14, Village meeting organised for 24/2/14. Clerk to advertise Notice of meeting via Council Noticeboards and website and also requesting Addingham Civic Society to advertise meeting via their website.

155/13 Sourcing a new electricity supplier – outstanding.

158/13 TDF residents parking on Townhead Trading Estate. Agent confirms he is still awaiting instruction from the landowner.

195/13 Addingham Cricket Club - use of Hoffman Wood field for installation of cricket practice nets.

Councillors Mawson, Hindle, Tennant and Smith had attended an on-site meeting, with ACC representative, to determine the exact location of the proposed nets. It was confirmed at this meeting that the nets should be located in the South West corner of the field; this would have no impact on the football field as the nets would be constructed to run parallel to Ilkley Road.

Resolved: No decision required as Members of the Council attending the on-site meeting had been given delegated authority to agree on the final location which would meet demands of the Cricket Club and would have the least impact on other users of the field.

196/13 Tour De France Committee

The TDF Addingham Community Group has made a formal request for funding to appoint Holdstar Ltd to keep the TDF website, which has been create free of charge, up to date with timely information which will be available to visitors and residents.

Resolved: Members agreed to fund this service at a cost of £200.00.

197/13 World War I Centenary Events

Standing orders were set aside to allow the Chairman of Addingham Civic Society to make the following report.

The second meeting of the WWI group had been well attended. Members of the group had taken on various roles in order to work on a programme of events to mark the Centenary, these included organizing an exhibition of memorabilia and information relating to those residents in the Village who had served in WWI to be displayed in the Memorial Hall on Remembrance Sunday 2014; carrying out research into local veterans, involving the primary school. Part of the process included the production of an information leaflet requesting residents to provide information on relatives who had served and also asking whether there were more ideas of ways in which to mark the Centenary.

Resolved: Members agreed to fund production and distribution of 2000 copies of an information leaflet, which will detail events to mark the WWI Centenary.

198/13 BMDC Consultation – on proposed changes to entitlement within Bradford Council's school transport policy

Resolved: Members agreed that the changes would affect children living in rural areas more that those living in urban areas.

199/13 Traffic

To receive report from Mr. Jonathan White on traffic surveys undertaken in the Village and following correspondence received from Addingham Civic Society

Resolved: Members nominated Cllr. Smith to represent the Parish Council on a joint traffic working group, involving members of the Civic society, local residents and other interested parties.

200/13 Maintenance Committee

Cllrs Mawson and Hindle provided an update on the library renovation proposals.

Quotes for the replacement of the windows had been received (£3500.00 for hardwood, £2750.00 for softwood) Quotes for re-wiring and connecting the building to the mains gas supply were outstanding. Initial plans to change the layout of the building had had to be changed due to siting of computers. However Bradford MDC had indicated that they could possibly provide adjustable shelving which would solve some of the book capacity issues.

Once the initial quotes had been received the Council would then appraise the overall likely cost and consider it alongside the alternative proposals being worked on by the Library Trustees which would involve the restoration of the whole building; for which they would be seeking third party funding.

Following the above appraisal the Council would then, in line with Standing Orders, seek two other quotes for the agreed works.

201/13 Parish Council representatives attended meetings

To receive an update from Councillors on meetings attended on behalf of the Parish Council.

Cllr Coates had attended the event, hosted by the Civic Society, to which the Deputy Lord Mayor of Bradford had been invited to visit Addingham. There were a number of local groups and organizations attending; including the Primary School, Addingham Garden Friends.

202/13 Scout Hut/ Football Pavilion

Members received a Report from the Project Manager, following a visit made to the building to carry out the snagging list review.

Resolved: Members considered the report and recommendations from the Project Manager and determined that the report should be forwarded to the contractor and the works be completed in line with the contractual agreement for the initial building of the pavilion/scout hut.

There is no building regulation requirement for the Council to provide a hand rail for the steps leading down to the Scout Hut.

203/13 Planning

Cllrs Coates and Smith declared a **Pecuniary Interest** in planning Application 14/00343/FUL; Cllr. Smith owns the property in question and Cllr Coates has a close family member who prepared the plans for planning approval. Councillor's Coates and Smith took no part in the resolution of planning application 14/00343/FUL.

Recommended: Members agreed the following responses to the following planning applications submitted to Bradford MDC.

Planning App. Ref	Location	Application details	Resolved
14/00123/OUT	Land At Grid Ref 406450 449923 Parsons Lane Addingham West Yorkshire	Construction of 5 houses and garages with improvement to access from Parsons Lane	No Objections. Members noted that the Application form contained incorrect detail. Trees were present on the site and Members expressed concern that their removal could undermine the boundary wall between this land and land owned by the Council.
14/00333/HOU	Manor Lodge Main Street Addingham West Yorkshire	Conversion of the existing garage to reception room	No Objections
14/00343/FUL	19 St Michaels Way Addingham West Yorkshire LS29 0RN	Construction of first floor extension above existing garage and single storey side extension to garage to create a seperate 2 bedroom dwelling with parking	No Objections, Extension did not materially affect the footplate, it was a small extension to allow a separate entrance It was a single storey extension above an already existing building.

204/13 Parish Council Website

Resolved: Members agreed to appoint an external contractor to ensure that the website is brought up and kept up to date. Initial work budget set at £100.00. Hours agreed at 4 per month.

205/13 Annual Parish Meeting

Resolved: Members agreed the Annual Parish Meeting would be held on Tuesday 29th April 2014. (Subject to confirmation of Memorial Hall availability).

206/13 Matters reported by the Clerk to Bradford MDC.

Clerk had reported following to Bradford MDC

Accidents caused by unsafe footpath covering at Bolton Road, on the bridges over the beck. Urgent request for repair made.

Potholes- various locations

207/13 Chairman's Remarks and Correspondence

Chairman's remarks- Cllr Coates expressed the sincere condolences of the Parish Council at the news that District Councillor Mike Kelly had passed away. Cllr Campbell confirmed that he would be attending the funeral.

Correspondence –

- Copies of various BMDC Minutes
- Keighley Area Office have notified the PC they have made a commitment to holding a public meeting in each of the towns/villages along the route of the TDF to provide information to residents.
- E-mail from Student at Leeds University requesting comments from PC on TDF- Clerk to respond with comments made by Members.
- E-mail from resident re locking of a gate which leads from Broadfield Way. Members were informed that land was privately owned and so landowner was entitled to prevent access to this field. This information had been relayed to the resident who raised the issue.
- Notification that works to wall on Silsden Road will commence on 17/2/14 and will last for 8 weeks approx.
- Confirmation that BMDC recommends an Enforcement Notice be issued to Addingham Fisheries now Spicefusion – for failure to submit a planning application for extraction flue.
- Letter from Mr. Chris Liversidge, Chairman of Addingham & District Scouting Group. Dated 12/1/14 received 28/1/14 introducing himself and requesting
 - a) Soundproofing – grant.
 - b) Hand-rail installing in hall.
 - c) Copies of Dec Minutes when sound proofing requested

Clerk has replied to letter providing the information requested.

- Response from Acting Secretary of Addingham Civic Society that I should address all correspondence concerning MUGA to Peter Wilkinson who is Secretary to the Trustees. All other correspondence should be directed to the Secretary, this person is to be appointed at the Extraordinary General Meeting of ACS.
- Request from Addingham Garden Friends that a new bin be sited near entrance to the MUGA. Request forwarded to Parks & Landscapes.
- Work to MUGA light meter being done on Friday 14/2/14.
- Village Meeting on Core Strategy - venue of Bracken Ghyll Golf Club booked for 24/2/14. Cllr Naylor advises that consultation documents should be published on 17/2/14.

208/13 Finance

Invoices for payment

Resolved: that the presented list of invoices paid and due for payment were approved, and cheques were signed as required.

209/13 Clerks- terms of employment

To discuss the terms and conditions of the Clerk, which includes discussing an increase in the clerk's weekly contracted hours.

Resolved: the contacted hours of the Clerk would be increased to seventeen and a half hours per week.

210/13 Date of Next Meeting

Resolved: The next Ordinary Meeting of Addingham Parish Council will take place on Wednesday 19th March 2014 at 7:00pm, in The Old School Room.