

# ADDINGHAM PARISH COUNCIL

## MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD AT THE MEMORIAL HALL, ADDINGHAM ON TUESDAY 16 APRIL 2019 AT 7PM

### **Present**

Cllrs: Appleyard, Coates (Chairman) and Jerome

### **Absent**

Cllrs Mawson and Tennant

### **In Attendance**

Parish Clerk – J Markham

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### **1/19 Apologies for Absence**

Received from Cllrs Mawson and Tennant; reasons for absences approved

### **2/19 Disclosures of Interest**

Pursuant to the Council's Code of Conduct, Members were invited to disclose any additional interests (not already listed in the Register of Interests), and to note in the Declarations of Interests Book any previously disclosed interests, relevant to the business of the meeting.

Relevant interests noted: None

### **3/19 Public Consultation and Question Time**

No matters were raised by local electors present at the meeting.

### **4/19 Financial Control Systems 2018/19**

The report of the Internal Auditor was received.

Copies of electronic records having been circulated to members and made available on the Council's website, the Clerk presented an overview of financial and internal control procedures, including insurance policies currently in place, and a review of the Risk Management Policy and updated risk assessments.

**Resolved:** That the report of the Internal Auditor, together with the report of the Responsible Financial Officer on financial procedures carried out during the year, be noted and that assurances be provided to the Parish Council as regards the effectiveness of financial management and internal control arrangements, including insurance policies and risk policies and assessments, in place during the financial year 2018/19.

### **5/19 Year-end Accounts 2018/19**

The Clerk, as Responsible Financial Officer, presented the final quarter's Monitoring Statement, Bank Reconciliation and draft (unaudited) accounts in preparation for the annual audit of accounts 2018/19. The accounts were considered.

**Resolved:** That the draft (unaudited) accounts 2018/19 be received and noted.

### **6/19 Fixed Asset Register 2019**

The Clerk presented the updated listing of Council-owned assets and this was reviewed and noted.

### **7/19 Date of Next Meeting**

The next Meeting of the Committee would be held on a date to be agreed in October.

Meeting closed at 7.20pm.

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Chairman