

ADDINGHAM PARISH COUNCIL

MINUTES OF A MEETING OF THE PROPERTY AND MAINTENANCE COMMITTEE HELD AT THE MEMORIAL HALL, ADDINGHAM ON WEDNESDAY 20 JUNE 2018 AT 6.15PM

Present

Cllrs: Brady (from Minute 9/18 only) Flesher, Hindle, Mawson (Vice-Chairman of Council) and Tennant (Chairman)

Absent

Cllr Smith

In Attendance

Parish Clerk – J Markham

Lengthsman – R Mulligan

Ward Representative: Cllr R Whitaker

Public: 1

1/18 Apologies for Absence

Received from Cllr Smith; absence approved.

Apologies for late arrival received from Cllr Brady

2/18 Disclosures of Interest

Pursuant to the Council's Code of Conduct, Members were invited to disclose any additional interests (not already listed in the Register of Interests), and to note in the Declarations of Interests Book any previously disclosed interests, relevant to the business of the meeting.

Relevant interests noted: Cllr Tennant – Agenda items 8 and 9 (Allotments) – connected person's interest (as plot-holder)

3/18 Public Consultation and Question Time

No matters were raised by the member of the public present at the meeting.

4/18 Minutes

Resolved: That the Minutes of the meeting held on 11 January 2017, having been taken as read, be approved and signed as a true and correct record by the Chairman.

5/18 Matters Arising

Ongoing maintenance matters had been dealt with at Council meetings since February 2017.

6/18 Review of outstanding maintenance issues and Lengthsman's report

The schedules of maintenance issues were reviewed and matters now completed were noted. It was agreed to carry out a full inspection of the village on 26 June, to confirm progress with outstanding issues and identify any additional problems. The inspection would include review of the condition of all Council-owned benches, two of which were to be re-varnished/refurbished each year on a rolling programme of repair and maintenance.

The Lengthsman reported on a small leak in the Sugar Hill toilets; the plumber who had been asked to quote for replacement of the pipework would be invited to repair this.

It was reported that BMDC had inspected the damaged drystone walling to the roadside of the Hoffman Wood field but had denied responsibility for its repair. The Clerk was asked to contact the police for access to the records of the traffic incident which had caused the damage, with a view to seeking recovery of costs through insurance policies.

7/18 Report of Allotment Manager

It was reported that a number of plots had changed hands during the first quarter of the year, following a full audit; 1 full plot and 4 half plots were currently vacant.

8/18 Maintenance of Allotment Sites

Maintenance of the common areas of the allotment sites and of vacant plots was discussed, and it was agreed to continue with the current practice of maintaining the sites on a voluntary basis, reimbursing volunteers for the costs of petrol for the mowing machinery as necessary (on submission of receipts to the Clerk), although the Lengthsman would be requested to mow and strim the public path areas on the Stamp Hill site, working, if possible, within contracted hours. Cllr Tennant noted that a number of fence posts needed to be replaced, and that a possible drainage issue affecting the Stamp Hill site was being monitored. He also reported that notices were to be put up on the site gates warning plot holders not to remove items from other plots.

Resolved to recommend: That the Council authorise expenditure up to £600 for the purchase of machinery and equipment for use in maintaining the allotment sites.

9/18 Pavilion (Proposed Lease to Football Club)

Following discussions at Council meetings held in 2017 (Minutes 104/17, 105/17, 120/17, 230/17(1) and 251/17 refer), it was reported that a full business plan had not yet been received from the Football Club, and that they

were not able currently to register as a charity. Also, while efforts had been made to improve the condition of the building, there were still concerns as regards its regular maintenance. A letter from the Council's solicitor advising on the potential risks of entering into a lease with a counterparty without legal status was noted.

Resolved to recommend: That the Council terminate negotiations on the draft Heads of Terms for a lease on (part of) the Pavilion to the Football Club, offer alternative sessional use arrangements to the Football Club instead, and consider the opportunity of making the building available for club and public use on a sessional basis when not in use by the Football Club.

It was suggested that BMDC could be approached to resume responsibility for cutting the grass on the amenity field.

Proposals for cleaning and refurbishing the building following vacation by the Football Club would be considered further at a future meeting.

10/18 Multi-Use Games Area

It was reported that the damaged wiring to the top of the MUGA fence had been repaired. The layout of the picnic area and children's play areas near the MUGA was discussed, in the light of Council's earlier request to BMDC to re-site the picnic tables (Minute 61/18 refers). It was reported that s.106 funding was not available to cover the costs of £900, as quoted, of moving the furniture. It was agreed to inspect the site and consider possible options in more detail.

Resolved to recommend: That Council postpone the proposed re-siting of park furniture near the MUGA, pending inspection by the Committee and submission of a report at a later date.

11/18 Sugar Hill Site

The Clerk reported that an application for a Community Asset Transfer of the site had been submitted, and, if successful, proposals could be brought forward for the development and improvement of the site as an amenity area within the village.

12/1 Date of Next Meeting

To be confirmed

Meeting closed at 6.55pm.

Chairman