

ADDINGHAM PARISH COUNCIL

MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD AT MOUNT HERMON, ADDINGHAM ON WEDNESDAY 18 APRIL 2017 AT 6.15PM

Present

Cllrs: Appleyard, Coates (Chairman), Jerome and Mawson

Absent

Cllr Tennant

In Attendance

Parish Clerk – J Markham

1/18 Apologies for Absence

Received from Cllr Tennant; absence approved

2/18 Disclosures of Interest

Pursuant to the Council's Code of Conduct, Members were invited to disclose any additional interests (not already listed in the Register of Interests), and to note in the Declarations of Interests Book any previously disclosed interests, relevant to the business of the meeting.

Relevant interests noted: None

3/18 Public Consultation and Question Time

No local electors present at the meeting.

4/18 Fixed Asset Register 2018

The Clerk advised that, following work on the project to identify accurately and register all previously un-registered land owned by the Council, the Fixed Asset Register could be amended to ensure a comprehensive and consistent listing of Council-owned assets.

Resolved to recommend: That Council approve proposals to re-state the asset holdings in the Accounting Statement 2016/17 to include all land assets and to ensure consistency of valuation in the Fixed Asset Register 2018.

5/18 Audit 2017/18

The report of the Internal Auditor was received.

Copies of electronic records having been circulated to members, the Clerk presented an overview of financial and internal control procedures, and a review of the Risk Management Policy.

Resolved: That the report of the Internal Auditor, together with the report of the Responsible Financial Officer on financial procedures carried out during the year, be noted and that assurances be provided to the Parish Council as regards the effectiveness of financial management and internal control arrangements in place during the financial year 2017/18.

6/18 Year-end Accounts 2017/18

The Clerk, as Responsible Financial Officer, presented the final quarter's Monitoring Statement, Bank Reconciliation and draft (unaudited) accounts in preparation for the annual audit of accounts 2017/18.

Resolved: That the draft (unaudited) accounts 2017/18 be received and noted.

7/18 Date of Next Meeting

The next Meeting of the Committee would be held on a date to be agreed in September.

Meeting closed at 6.40pm.

Chairman