

ADDINGHAM PARISH COUNCIL

MINUTES OF A MEETING OF THE COUNCIL HELD AT THE MEMORIAL HALL, ADDINGHAM ON WEDNESDAY 23 NOVEMBER 2017 AT 7:00PM

Present

Cllrs: Batley, Brady, Coates (Chairman), Flesher, Hindle, Jerome, Smith and Tennant.

Absent

Cllrs Appleyard, Naylor and Mawson

In Attendance

Parish Clerk – J Markham

PC Eddie Irving

Public – 10

217/17 Apologies for Absence

Received from Cllrs Appleyard, Naylor and Mawson; absences approved.

218/17 Disclosures of Interest

Pursuant to the Council's Code of Conduct, Members were invited to disclose any additional interests (not already listed in the Register of Interests) as relevant to the business of the meeting, and to note these in the Declarations of Interests Book.

Relevant additional interests noted:

None

As disclosed in the Register of Interests, the interests of Members relevant to items of business before the Council were recorded as follows:

Personal Interests:

Cllrs Coates and Naylor – Agenda item 5 - Old School Capital Project (as Trustees of Community Library)

Cllr Hindle – Agenda items 5, 4(5) - Old School Capital Project (connected person's interest in Community Library) and High Mill tipping (as Trustee of Addingham United Charity)

Cllrs Coates, Smith, and Jerome – Agenda item 12 – Hoffman Wood Field (as Trustees)

Disclosable Pecuniary Interests:

Cllr Coates – Agenda items 6 (3) – planning application (connected person's financial interest)

Cllr Hindle – Agenda item 14(A) - payment of invoice - reimbursement of costs (financial interest)

Dispensation requests received:

None

219/17 Public Consultation and Question Time, including Police Matters

The Chairman welcomed PC Irving to the meeting. He reported on recent incidents of crime in the area over the preceding month, and advised on neighbourhood crime protection and deterrence. Details would be emailed to the Clerk for publication in the next newsletter and on the Council's Facebook page.

220/17 Minutes of the Meeting held on 18 October 2017, and Progress Report, for information only, on Matters Arising from the Minutes

Resolved: That the Minutes of the Meeting held on 18 October 2017, having been taken as read, be approved and signed as a true and correct record by the Chairman.

Matters Arising:

Winter gritting – copies of the schedules for filling grit bins had not yet been received, but the bins had been filled for the first time.

Scout hut sub-letting – further proposals were awaited from the scouts.

Pavilion extension – the issues with the doors and locks were being pursued with contractors.

Overgrown hedges – BMDC had advised relevant householders to trim their shrubs.

Street lights – all the faulty lights had been reported again to BMDC, and most had been repaired; those outstanding had been referred to Northern Powergrid to follow up faults with the power supply.

Copse opposite Townhead Mill – BMDC (highways) had arranged the maintenance of trees obscuring signage; ownership of the copse was being followed up.

Sundial – the family of Gordon Campbell had been contacted to confirm which sundial was to be put in place for permanent display on the stone plinth.

Website – the enhancements to the website, to upload the Cookies Policy and links to the Privacy Policy, had been carried out.

The remaining Matters Arising, as listed on the Agenda (see Minutes 221/17- 222/17 below) were considered separately for decision as required.

221/17 Environment Group Projects

Further proposals, with plans, had been submitted by the Environment Group as regards the possible use of Council-owned land to take forward the Wildflower Project. The Group agreed to liaise with the Scouts as

necessary as regards proposed planting on the site to the rear of the scout hut.

Resolved (1): That permission be granted to the Environment Group to develop wildflower planting on Council-owned land on sites as identified, and otherwise as set out in the proposals dated 16 November 2017 (copy attached to these minutes as an appendix).

It was also reported that the Environment Group had completed their survey of trees growing near the beck, and had asked if the Parish Council would submit a planning application to have the necessary tree works carried out. It was noted that the owners of the trees, where applicable, had given their consent, and it was thought that the works would be carried out free of charge.

Resolved (2): That, subject to confirmation that there would be no cost implications for the Council, a planning application for works to trees growing into and around the Town Beck be drawn up, in consultation with the Environment Group, and submitted by the Clerk to the planning authority.

222/17 High Mill Tipping

The Clerk reported on advice received from Addingham United Charity to the effect that, under the terms of the tenancy agreed in 1964, it seemed that the Parish Council was responsible for maintaining the rented site. The archived minutes would be checked, once access to the records held in the Old School safes was permitted.

223/17 Old School Capital Project and Library Accommodation

It was reported that the architect and engineer were now working up the initial design concept plan which would be needed for the purpose of putting together applications for grant funding for the new capital project. The architect as Project Manager had advised termination of the contract with Grays Builders in order that re-tendering could proceed for works on the new scheme, as would be required by grant funding bodies.

Resolved: That the building contract with Grays Builders in respect of the initial project to refurbish the Old School be terminated with immediate effect, and that the Clerk be authorised to request a final account for works completed to date.

Having declared a financial interest in the next item on the agenda, the Chairman withdrew from the meeting.

224/17 Election of Chairman

In the absence of the Chairman and Vice-Chairman of the Council, it was

Resolved: That Cllr Brady be and she is hereby elected Chairman of the Meeting for the duration of the following item of business.

225/17 Planning Applications

Planning Applications were considered as follows:

- | | | | |
|----|----------------|---------------------------|--|
| 1) | 17/05718/FUL | Darkwood House | Alterations to approved house type |
| 2) | 17/05920/LBC | The Rookery, Bolton Rd | Replacement windows and doors |
| 3) | 11/00636/NMA02 | 1 Moor Lane (former site) | Non material amendment |
| 4) | 17/05027/FUL | 46 Main St | Demolition of garage and constr of house |
| 5) | 17/06211/LBC | 88 Main St | Replacement garage door |

Resolved: That a consultation response objecting to the planning application for development of 46 Main St (Ref 17/05027/FUL) be sent to the planning authority, on the grounds that the proposed development would lead to over-development of the site, and that it was out of keeping with the neighbouring built environment.

No comments were to be made to the planning authority on any of the other applications.

The Chairman rejoined the meeting and resumed the Chair.

226/17 Finance Committee

The Chairman reported on the meeting of the Finance Committee, held immediately prior to the Council meeting. It was noted that, as considered by the Committee, the draft Budget Statement 2018/19 would be taken forward for consideration and approval by the Council at the next meeting.

The recommendation of the Committee as regards the renewal of the insurances 2018 was considered.

Resolved: That the Council's insurances be renewed, with effect from 13 January 2018, with current provider, Aviva, for a premium cost of £1904.98.

227/17 Neighbourhood Plan Forum

The notes of the meeting of the Neighbourhood Plan Forum held on 13 November were received and noted. Cllr Tennant reported that support had been requested from BMDC to complete all site assessments as regards mitigation of site access and conservation issues.

228/17 Property & Maintenance

The updated schedules of outstanding maintenance issues were received, and the report of the Lengthsman was noted. It was noted that minor repairs recorded at the last meeting had been carried out, and that fallen leaves

were being cleared, where necessary, by the Lengthsman.

Further issues were reported and considered, and action agreed as follows:

- (1) The gutters of the Bowling Clubhouse needed clearing – to be reported to BMDC.
- (2) Repairs required to footpath between toilet at Sugar Hill – to be reported to BMDC.
- (3) Faulty lights in Ladies toilet – electrician to be requested to investigate.

229/17 Christmas Lights Switch-On

Arrangements for the forthcoming Christmas event were reviewed. The Clerk advised that, for the arrangement of such events going forward, the use of a traffic management company to deal with road closure matters was recommended. The costs of this would be researched, and a report made to the next meeting.

230/17 Pavilion

The Clerk introduced a report concerning the Football Club's use of the Pavilion and field, and it was also noted that an application had been made to BMDC to list the building as an Asset of Community Value. A member of the Football Club, present at the meeting, commented on the Club's plans for the future, and noted that a lease on the field was required to enable the Club to access funding from the Football Association.

Resolved (1): That, further to the decisions previously made by the Council (Minutes 105/17 and 104/17 refer) to grant a lease on part of the Pavilion to the Football Club, a 20-year lease, at peppercorn rent, be granted additionally to the Football Club on the amenity field, and that the Clerk be authorised to instruct solicitors accordingly.

Resolved (2): That a letter be sent to BMDC notifying them, in connection with the application to list the Pavilion as an Asset of Community Value, that the property was owned and leased out by the Parish Council.

231/17 Hoffman Wood Field

The Clerk reported that land ownership issues concerning the charity had been clarified with the help of the Council's solicitor, and advice had been requested from the Charity Commission. This would be reported to Council for decision at a future meeting.

232/17 Consultations and Correspondence

Correspondence received during the month, including a set of legal briefings from NALC on the new data protection legislation, was noted. A consultation on the Local Government Finance Settlement 2018/19 was also noted.

An email from BMDC advising of the withdrawal of funding for the Bowling Club was received.

Resolved: That an expression of support, in principle, for Addingham Bowling Club be sent to BMDC, and that contingency provision be made in the Budget 2018.

An email from Addingham Academy, circulated to councilors as a late paper (but within the statutory period for notice of agenda items) was also received and discussed. The author of the letter, present at the meeting, did not indicate that he wished to comment further.

Having declared a financial interest in the next item on the agenda, Cllr Hindle withdrew from the meeting at the point at which a payment to him (for reimbursement of costs for repair materials) was under consideration and rejoined the meeting after consideration of this payment had been completed.

233/17 Financial Matters

A. Invoices for payment

Resolved: That the presented list of accounts paid and invoices due for payment, including receipts for payment presented at the meeting and added to the list of accounts, be approved, and cheques signed as required.

B. Bank Reconciliation - October 2017

The Bank Reconciliation to 6 November 2017 was received and noted.

C. Proposal for expenditure

The Clerk reported that the Council computer had again needed attention in the month, and the installation of a replacement hard disk had been recommended. It was noted that, for the longer term, a lease on a new computer could be an option to consider. Cllr Tennant offered to research this.

Resolved: That expenditure of £195 on the repair of the Council computer be approved.

234/17 Chairman's Remarks and Members' Discussion Forum

The Chairman reported on progress being made on the Emergency Plan and on her recent attendance, with the Clerk, at the YLCA Branch meeting. The Chairman noted that, in response to posts on Quack from villagers about traffic speeds in the village, a group of volunteers was looking into putting a speed awareness scheme in place. Also, the Library were congratulated on their recent successful fund-raising event.

235/17 Date of Next Meeting

The next Meeting of the Council would be held on Thursday 21 December 2017 at 7:00pm, in the Memorial Hall.

236/17 Exclusion of Press and Public

Resolved: That the press and public be excluded from the meeting for the consideration of the next item on the agenda (Minute 237/17 below) on the grounds that it relates to confidential financial matters.

237/17 Parson's Lane

A valuation report for housing development of the Council-owned land at Parson's Lane was received and noted. It was agreed that the advice would be considered further, following the village consultation event on the draft Neighbourhood Plan Preferred Options Plan.

Meeting closed at 9.20pm.

Chairman