

ADDINGHAM PARISH COUNCIL

MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD AT THE OLD SCHOOL ROOM, ADDINGHAM ON WEDNESDAY 12 APRIL 2017 AT 6.30PM

Present

Cllrs: Coates (Chairman), Jerome and Tennant

Absent

Cllr Mawson

In Attendance

Parish Clerk – J Markham

1/17 Apologies for Absence

Received from Cllr Mawson; absence approved

2/17 Disclosures of Interest

Pursuant to the Council's Code of Conduct, Members were invited to disclose any additional interests (not already listed in the Register of Interests), and to note in the Declarations of Interests Book any previously disclosed interests, relevant to the business of the meeting.

Relevant interests noted: None

3/17 Public Consultation and Question Time

No local electors present at the meeting.

4/17 Year-end Accounts 2016/17

The Clerk, as Responsible Financial Officer, presented the final quarter's Monitoring Statement, Bank Reconciliation and draft (unaudited) accounts in preparation for the annual audit of accounts 2016/17. It was noted that, presented on a receipts and payments basis, the accounts showed a small surplus for the year, with expenditure in line with budget. It was explained that, drawn up on an income and expenditure basis, the accounts showed a loss for the year, largely because of the effect of accrued capital expenditure on the Old School project.

Resolved: That the draft (unaudited) accounts 2016/17 be received and noted.

5/17 Audit 2016/17

Copies of electronic records having been circulated to members, the Clerk presented an overview of financial and internal control procedures, and a review of the Risk Management Policy.

Resolved: That the report of the Responsible Financial Officer on financial procedures carried out during the year be noted and that assurances be provided to the Parish Council as regards the effectiveness of financial management and internal control arrangements in place during the financial year 2016/17.

6/17 Date of Next Meeting

The next Meeting of the Committee would be held on a date to be agreed in September.

Meeting closed at 6.50pm.

Chairman