NOTES OF A MEETING OF THE ADDINGHAM HUB STEERING GROUP HELD AT THE MEMORIAL HALL ON TUESDAY 24 JULY 2018

Present: Parish Council: Cllr Appleyard (Chairman of the Meeting) and J Markham (Clerk)

Library: C Hindle, D Keeble

Village Volunteers: D Barrett, A Brown, G and A Bacon, A Ledgerwood, C Snape, R Battarbee

Apologies: Cllrs Naylor and Tennant, P Margiotta, J Robinson

1. Welcome and Introductions

The Chairman welcomed everyone present, including new volunteers who had come forward following the open event on 8 July. It was noted that an additional 2 volunteers, C Barnard and M Longden, had also expressed an interest in joining the group; another village resident had offered to provide support as required.

1. Notes of Meeting on 20 June

Approved.

1. Feedback from Open Event 8 July

The Clerk introduced a report on feedback from the event. It was noted that all comments had been positive, and were generally supportive of plans for the Hub. The event had cost some £450, within the notional budget of £750 set by the Parish Council.

1. Grant Applications

The grant applications tracker was noted, and it was reported that funding was successfully being awarded towards the costs of equipment for the Hub. It was noted that the Parish Council would be reviewing progress as regards financing the capital build at its next meeting on 1 August and would be asked to provide further guidance on requirements for grant funding.

1. Development of plans

The Chairman introduced a review of plans, based on the summary displayed at the open event, and proposed that work on some areas could be developed while works to re-open the Old School continued.

Discussions focused on the following potential areas of work, and actions were agreed as follows:

1. Archiving of heritage material – it was noted that work was required on indexing existing digitised records, scanning the archived Council minutes, and investigating the most appropriate software for providing access to the heritage archive in the new Hub.

Action: Clerk to contact M Longden

1. Research into possible uses for new Hub – this could involve looking into demand for its use as an information outlet for tourist and visitor leaflets and local diary information, for use of the space as a drop-in centre, and for bookings from village groups.

Action: G Bacon to approach village groups (contact details from Clerk)

1. Layout of room – it was agreed that this would need to be looked at in detail now, before plans were finalised for contractors, and would need to take into account the likely uses of the Hub (identified as agreed under (ii) above).

Action: C Snape to review layout further (input from D Barrett/G Bacon)

1. Next Meeting

To be confirmed after the September Council meeting