NOTES OF A MEETING OF THE ADDINGHAM NEIGHBOURHOOD PLAN FORUM HELD AT MOUNT HERMON ON MONDAY 19 JUNE 2017

Present: Parish Council: Cllr Naylor (in the Chair), Cllr Appleyard, and J Markham (Clerk)

 Civic Society: J Hindle (Environment Group), K Appleyard

 Village Residents: A Taylor, M Wood,

Apologies: Civic Society: J Robinson, K Birch, R Walton

1. Notes of Meeting held on 15 May 2017

Noted, with the comment that a provisional date for an additional meeting on 26 June had also been agreed.

1. Bradford Council Update

Cllr Naylor reported that the Core Strategy was to be considered by the Executive Committee on 20 June, and would then be submitted to full Council for approval at the end of July. It was thought that a review of the green belt would be carried out after that. A review of the protocol for housing site assessments, followed by a public consultation on the revised document, would take place towards the end of the summer/early autumn. It was likely that this process would produce revisions, which would need to be reflected in Addingham’s methodology. At this stage, however, Bradford officers had received the document with positive comments on its quality.

After discussion, it was agreed to continue, for now, with the preparation of draft site assessments on the basis of the existing methodology, acknowledging that the drafts would be subject to later revision, as required, once Bradford’s review and consultation exercises had been completed.

1. Site Assessments

A revised assessment template form had been circulated and was agreed. The draft form completed for the First School site at the last meeting had been written-up and circulated.

Assessment forms for the remaining potential sites in Addingham (from the SHLAA, as supplemented by proposals put forward by the Civic Society) were then discussed and drawn up as follows:

Main St Bypass (behind Sailor pub) – AD004

Southfield Terrace – AD003

Parsons Lane – AD002 (part)

Manor Garth – AD016

Motel (previous garage) – AD008

Grit Store

It was noted that the forms completed and scored in draft at this stage represented a first filter of the sites against the agreed criteria. Once the drafts had been prepared, and could be reviewed together, a further exercise to assess relative achievability would be carried out.

Mrs Hindle noted that the green space assessments, which would impact on the housing site assessments, were being carried out simultaneously, with an analysis of the questionnaire results currently in progress, and with a view to presenting the results to the next meeting of the Forum in July.

It was agreed that the draft forms, once written up outside the meeting, would be forwarded to Kirkwells for comment. On the basis of consultants’ previous advice, an exercise to conduct a final Call for Sites would then need to be carried out to ensure that all sites in the village had been taken into account. Mr Taylor and Mr Birch would work on producing publicity in the Ilkley Gazette for this purpose; it was considered that a notice in the paper would also be helpful.

**Recommendation to the Parish Council:** That expenditure of £125 on advertising expenditure to publicise the Neighbourhood Plan Call for Sites be approved.

The parish council would also be asked to supply a list of local landowners who would receive a final invitation to put forward land for housing development.

1. Draft Plan

Forum members reported on progress on work on sections of the draft Plan. Further updates would be provided to the next meeting.

Cllr Naylor requested that work on consulting with the primary school should take place before the summer holidays.

1. Next Meetings

Dates confirmed as follows:

17 July, 21 August, 18 September (all to be held at Mount Hermon at 6.45pm)