ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a Meeting of Addingham Parish Council will be held in **The Memorial Hall, Addingham** on **Wednesday 21 November** at **7:00pm**, for the purpose of transacting the business set out on the Agenda below.
Members of the press and public are invited to attend and may address the Council at the invitation of the Chairman.

Jane Markham MA, ACIS, PSLCC
Clerk to Addingham Parish Council
15 November 2018

AGENDA

1. **Apologies for Absence**
   To receive apologies and approve reasons for absence as notified by Members.

2. **Disclosures of Interest**
   To receive any declarations of interests (not already entered in the Members' Register of Interests), to record any disclosures of interests (previously registered or not), including the nature of any such interests, which may be relevant to matters to be considered at the meeting, and to consider any written requests for dispensation as appropriate.
   Note: A listing of members' interests relevant to the business of the meeting, if any, will be reported at the outset of the meeting and will be recorded in the Minutes. Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with interests defined in Appendix A of the Code (financial interests) must withdraw from the meeting during discussion of the item(s) in which they have an interest, unless a dispensation has been granted. Forms to apply for a dispensation, if necessary, will be available from the Clerk. Members without a dispensation may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.

3. **Public Consultation and Question Time, including Police Matters**
   1) To receive an update on police matters
   2) To receive questions/comments from the public on:
   - any matter which is listed for discussion on the Agenda, and
   - any other matter of public interest which is within the responsibilities of the Parish Council, and
   - to receive suggestions of items for inclusion on the Agenda of the next Parish Council meeting from the Public

4. **Minutes and Progress Report on Matters Arising**
   (Copy of draft minutes circulated to Members and available on Council website)
   To confirm the Minutes of the Meeting held on 17 October as a true and correct record; to receive, for information, the report of the Chairman and Clerk on any matters arising; and to consider and decide further action where necessary on the following ongoing matters:
   - Complaint – to receive an update from the Clerk and decide next steps
   - Christmas event – to receive an update and finalise arrangements for 24 November
   - Wharfedale Greenway – to receive a report from the Clerk

5. **Old School Capital Project and Library Accommodation**
   To receive a progress report from the Clerk, and decide any action as necessary

6. **Finance Committee**
   (Copy of draft Minutes attached)
   To receive the draft Minutes of the Meeting of the Finance Committee held on 14 November, consider any recommendations and decide any other action as necessary

7. **Planning Applications**
   To consider the following planning applications:

1)	18/04387/HOU	19 Southfield Terrace	Single storey side extension (in place of sunroom)
2)	18/04423/FUL	Briarfield, Turner Lane	Constr of agricultural building (retrospective – kennels and cattery)
3)	18/04457/FUL	Swallow Hse, Cocking	Extension to provide new stable
4)	18/04469/CLP	30 Coppy Rd	Single storey rear extension
5)	18/04568/HOU	16 St Johns Ave	Extensions for side and rear
6)	18/04716/HOU	1 Green Lane	Two storey side extension (in place of existing single storey ext)
7)	18/03175/HOU	1 Cross End Fold	Notice of Appeal – Retrospective appn for sunroom extension

   (Papers available on the BMDC website at www.bradford.gov.uk/bmdc/the_environment/planning_service)
   Note: Any additional applications received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow and will be considered at the meeting.

8. **Neighbourhood Development Plan**
To note BMDC's consultation on the draft Plan, consider proposals for next steps in reviewing and progressing the submitted document, including, if thought appropriate, the appointment of a successor body to the Neighbourhood Plan Forum, and decide any other action as necessary

9. **Property & Maintenance**
1) To receive an update on any outstanding maintenance issues and decide any action as necessary
2) To receive the report of the Lengthsman, if present, and reports on any other maintenance matters, and decide any additional action as necessary
3) To receive a report on the disposal of waste at the Pavilion site, and decide any action as necessary

10. Use of Pavilion by Football Club
To receive a report from Cllr Tenant, consider issues relating to the storage/removal of equipment and proposals for cleaning the premises during the current season, and decide any other action as necessary

11. Low Mill Viewpoint
To consider proposals from the Chairman of the Civic Society, and decide any action as necessary

12. **MUGA – Charging Policy**
To note current bookings of the MUGA by activity groups, review the charging policy and decide any action as necessary

13. Financial Matters

A. Invoices for payment
(Copy of payments schedule to follow for Members)
To approve the presented list of accounts paid and the month's invoices due for payment, as follows:

Details	£	Details	£
BMDC salaries - Oct		Royal British Legion	50.00
Clerk's overtime – Oct 23 hours		Craven Stationery - postage	99.90
Lengthsman Oct/Nov		Hall hire – 2xmtgs	30.00
Clerk's expenses		J&J Tetley – Pavilion door	315.00
Mobile Mini	268.44	Kirkwells Planning Consultants	1680.00
Hopwood Electrical – MUGA lights	48.00	Mount Hermon – mtg room hire	20.00
Hadfield Photocraft - NPlan	148.20	Webinar training course	36.00

B. Bank Reconciliation to end October 2018
(Copy of Bank Reconciliation to follow for Members)
To receive the Bank Reconciliation to November 2018

C. Expenditure Proposals
To receive proposals for expenditure (c.£60) on a new Union Jack flag to mark State occasions and on new signage at Marchup Beck (c.£100)

14. Consultations and Correspondence
(Any correspondence received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow, and may be considered at the meeting)
To note, for information, any correspondence received since the date of the last meeting, to receive the report of the Chairman and Clerk, and to decide any action as necessary

15. **Chairman's Remarks and Members' Discussion Forum**
To receive the Chairman's and members' reports for information, to decide any action as necessary on the matters listed below, and to notify the Clerk of matters for inclusion on the agenda for the next meeting
- Emergency Plan – to note temporary arrangements agreed for power supply for walkie-talkies
- High Mill tipping – to note follow up action instigated by the 4Becks Project
- Update from BMDC – to receive a report from Cllr Naylor

Note: If considered necessary, any items requiring an urgent decision that cannot wait for the next meeting of the Council may be considered at an extraordinary meeting to be convened for the purpose

16. Next Meeting
To confirm the date, time and venue of the next ordinary meeting of Addingham Parish Council – 19 December 2018 at 7pm in the Memorial Hall