

ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN that the next meeting of Addingham Parish Council will be held at **The Memorial Hall, Addingham** on **Tuesday 20 June 2017** at **7.00pm**, for the purpose of transacting the business set out on the Agenda below.

Members of the press and public are invited to attend and may address the Council at the invitation of the Chairman.

Jane Markham MA, ACIS, MILCM
Clerk to Addingham Parish Council
15 June 2017

AGENDA

1. Apologies for Absence

To receive apologies and approve reasons for absence as notified by Members.

2. Disclosures of Interest

To receive any declarations of interests (not already entered in the Members' Register of Interests), to record any disclosures of interests (previously registered or not), including the nature of any such interests, which may be relevant to matters to be considered at the meeting, and to consider any written requests for dispensation as appropriate.

Note: A listing of members' interests relevant to the business of the meeting, if any, will be reported at the outset of the meeting and will be recorded in the Minutes. Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with interests defined in Appendix A of the Code (financial interests) must withdraw from the meeting during discussion of the item(s) in which they have an interest, unless a dispensation has been granted. Forms to apply for a dispensation, if necessary, will be available from the Clerk. Members without a dispensation may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.

3. Public Consultation and Question Time, including Police Matters

- 1) To receive an update on police matters
- 2) To receive reports on village matters raised by the public with the Chairman and Clerk:
 - removal of telephone kiosk on Green
 - street lighting scheme
- 3) To receive questions/comments from the public on:
 - any matter which is listed for discussion on the Agenda;
 - any other matter of public interest which is within the responsibilities of the Parish Council; and
 - any suggestions of items for inclusion on the Agenda of the next Parish Council meeting

4. Minutes and Progress Report on Matters Arising

(Copy of draft minutes attached and available on Council website)

To confirm the Minutes of the Meeting held on 10 May 2017 as a true and correct record; to receive, for information, the report of the Chairman and Clerk on any matters arising; and to consider and decide further action where necessary on the following ongoing matters:

- 1) Football Club and Pavilion – to receive a progress report from the Clerk
- 2) Marchup Beck and High Mill – to receive an update from the Clerk and Cllr Hindle
- 3) Wharfedale Greenway – to receive an update from the Clerk

5. Old School Capital Project and Library Accommodation

To receive an oral report from the Chairman and decide any action as necessary

6. Planning Applications

To consider the following planning applications:

- 1) 17/02840/FUL 127 Main St Conversion of floor above butchers shop to flat
- 2) 17/02862/FUL 46 Main St Demolition of garage and construction of new dwelling
17/03354/LBC
- 3) 17/03061/FUL Memorial Hall Change of use of part of Hall from community hall to a window showroom
- 4) 17/02874/FUL Lower Turner Lane Farm Formation of horse menage from existing outbuildings
- 5) 1703222/HOU Southfield Farm Demolition of sheds and construction of new garage
- 6) 17/03225/CLP 56 Moor Lane Construction of single storey rear extension and porch to front
- 7) 17/03245/HOU 9 Bark Lane First floor side extension and internal alterations
- 8) 17/03289/FUL Land South of Moor Lane Revision to plot 5 house type (approved application 16/01327/FUL refers)
- 9) 17/03301/HOU 19 North St First floor side extension
- 10) 17/03290/FUL Primary School 3m high perimeter fence
- 11) 17/03340/HOU 4 Hillside Close Rear and side extensions

(Papers available on the BMDC Planning Applications database at

7. Neighbourhood Planning

To receive the Notes of the meetings of the Forum held on 15 May (**attached**) and 19 June (**to follow**), and consider any recommendations for decision

8. Property & Maintenance

- 1) To receive an update on any outstanding maintenance issues (**schedules attached**)
- 2) To receive the report of the Lengthsman, if present, and reports on any other maintenance matters, and decide any additional action as necessary

9. Play Area by Medical Centre – Improvement Works

To note the provision of additional seating equipment, consider any other works outstanding, and decide any action as necessary, including proposals for the siting of the bike rack

10. MUGA Lights

To receive an oral report from the Clerk on advice from HMRC and decide any action as necessary

11. Forthcoming Events

To consider the organisation of forthcoming events, including Remembrance Sunday and the Christmas Lights Switch-on 2017, and decide any action as necessary

12. Lease on (part of) Pavilion to Addingham Scouts Group

To approve the final version of the lease, if available, and authorise execution by the Chairman and Clerk

13. Consultations and Correspondence

(Any correspondence received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow, and may be considered at the meeting)

To note, for information, any correspondence received since the date of the last meeting, to receive the report of the Chairman and Clerk on items of other correspondence received and decide any action as necessary

14. Financial Matters

A Invoices for payment

(Copy of payments schedule attached for Members)

To approve the presented list of accounts paid and the month's invoices due for payment, as follows:

- Salaries – May payroll
- Lengthsman contract– May payment + expenses £15.50
- Clerk's expenses (land registration research)
- OmniSigns (dog fouling signs) - £100.80
- Craven Stationery – £57.95
- Mobile Minis - £260.52

B Bank Reconciliation to end May 2017

(Copy of Bank Reconciliation attached for Members)

To receive the Bank Reconciliation to June 2017

15. Chairman's Remarks and Members' Discussion Forum

To receive the Chairman's and members' reports for information, including an update on the memorial for Cllr Campbell, and to notify the Clerk of matters for inclusion on the agenda for the next meeting

Note: If considered necessary, any items requiring an urgent decision that cannot wait for the next meeting of the Council may be considered at an extraordinary meeting to be convened for the purpose

16. Date of Next Meeting

To confirm the date of the next meeting of Addingham Parish Council – 19 July 2017 at 7pm in Memorial Hall

17. Exclusion of Press and Public

To consider the exclusion of the press and public from the meeting for the duration of item 19 (below) on the grounds that publicity would be prejudicial to the public interest by reason of the confidential contractual nature of the business to be transacted

ENSURING THAT NO REPORTING TAKES PLACE DURING PRIVATE SESSION *If the proceedings of the Council are being recorded or filmed, the Chairman will ensure that any such reporting is stopped for the duration of the following item. Where appropriate, checks will be made to ensure that any recording or filming equipment is switched off and, where possible, removed from the meeting room.*

18. Old School Project

To consider ongoing contractual matters and personnel issues consequent upon the temporary closure of the Old School, and decide any action as necessary