

ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a Meeting of the Property and Maintenance Committee of Addingham Parish Council will be held at **The Old School Room, Addingham** on **Thursday 28 July** at **7.00pm**, for the purpose of transacting the business set out on the Agenda below. Members of the press and public are invited to attend and may address the Committee at the invitation of the Chairman.

Jane Markham MA, ACIS
Clerk to Addingham Parish Council
22 July 2016

AGENDA

1. **Apologies for Absence**
To receive apologies and approve reasons for absence as notified by Members.
2. **Disclosures of Interest**
(With reference to Members Code of Conduct)
To receive any declarations of interests (not already entered in the Members' Register of Interests) and to record from Members any disclosures of interests (whether already registered or not, and including the nature of any such interests), which may be relevant to matters to be considered at the meeting.
Note: Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with disclosable pecuniary interests as defined in Appendix A of the Code (financial interests) must withdraw from the meeting during the discussion of the item in which they have an interest, unless a dispensation has been granted. Members may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.
3. **Public Consultation and Question Time**
To receive questions and comments on any matter listed on the agenda or on any other matter associated with property matters and related issues.
4. **Scout Hut/Pavilion**
To receive an update from the Chairman, and consider recommending action to Council, as appropriate.
5. **Pavilion Toilet Block Extension**
To receive an update from the Chairman, and consider recommending action to Council, as appropriate.
6. **Minutes**
(Copy of draft minutes circulated to Members and available on Council website)
To confirm the Minutes of the Meeting held on 6 July 2016 as a true and correct record.
7. **Matters arising**
To receive, for information, the report of the Chairman and Clerk on any matters arising not separately listed on the agenda
8. **Report of Lengthsman**
To receive the report of the village Lengthsman, if present
9. **Report of Allotment Manager**
To receive the report of the Allotment Manager, if present
10. **Review of outstanding maintenance issues**
To review the list of issues (Appendices 1 and 2, as updated since the date of the last meeting) and consider further follow-up action, as necessary, including recommending payment to Cllr Hindle for his work in repainting the benches
11. **Date of Next Meeting**
To confirm the date, time and venue of the next meeting of the Property and Maintenance Committee