

# ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a Meeting of Addingham Parish Council will be held at **The Old School Room, Addingham** on **Wednesday 20 April** at **7:00pm**, for the purpose of transacting the business set out on the Agenda below.

Members of the press and public are invited to attend and may address the Council at the invitation of the Chairman.

[Sgd]

Jane Markham MA, ACIS

**Clerk to Addingham Parish Council**

**13 April 2016**

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## AGENDA

### 1. **Apologies for Absence**

To receive apologies and approve reasons for absence as notified by Members.

### 2. **Disclosures of Interest**

To receive any declarations of interests (not already entered in the Members' Register of Interests) and to record from Members any disclosures of interests, including the nature of any such interests, which may be relevant to matters to be considered at the meeting.

*Note: Pursuant to Standing Orders, Members may remain in the meeting and take part fully in discussion and vote on any matter in which they have an interest, except where the interest is a disclosable pecuniary interest, in which case Members must withdraw from the meeting during discussion of the item in question, unless a dispensation has been obtained. Members are reminded that under the Members Code of Conduct they must register within 28 days changes to their financial and other interests and notify the Monitoring Office of any gifts and hospitality received.*

### 3. **Public Consultation and Question Time, including Police Matters**

- 1) To receive an update on police matters, including recent crime incidents and traffic issues at the Acres (Insp Alan Rhees-Cooper to be in attendance).
- 2) To receive questions/comments from the public on:
  - any matter which is listed for discussion on the Agenda,
  - any other matter of public interest which is within the responsibilities of the Parish Council, and
  - to receive suggestions of items for inclusion on the Agenda of the next Parish Council meeting from the Public and also from Members of the Parish Council.

### 4. **Minutes and Progress Report on Matters Arising**

***(Copy of draft minutes circulated to Members and available on Council website)***

To confirm the Minutes of the Meeting held on 16 March 2016 as a true and correct record; to receive, for information, the report of the Chairman and Clerk on any matters arising; and to consider and decide further action where necessary on the following ongoing matters:

- Queen's 90<sup>th</sup> Birthday – update on arrangements
- Footpath over field at Marchup Beck and related oral update on inspection of footpaths by Countryside Service ***(Copies of emails from owner of field, and from J White, summarising inspection findings, circulated to Members)***
- Greenway - report on meeting with Chairman of Ilkley parish council
- Repair of wall on Stockinger Lane – consideration of quotes (if available)
- Information, as requested, from KIVCA on Ilkley Community Transport ***(Copy of email circulated to Members)***
- Defibrillator at Memorial Hall – update from Cllr Smith
- Local Council Liaison Meeting 23 March – feedback from Cllr Naylor

### 5. **Finance Committee**

***(Copy of draft minutes circulated to Members and available on Council website)***

To receive the draft minutes of the Finance Committee meeting held on 30 March 2016.

### 6. **Planning Committee**

To receive an oral update from the Planning Committee.

## **7. Neighbourhood Planning Steering Group**

To receive an oral update from the Neighbourhood Planning Steering Group.

## **8. Drainage and Flooding**

***(Copy of Notes of Meeting held with water authorities, and copies of subsequent emails from Environment Agency and from BMDC Emergency Planning Officer, circulated to Members)***

- 1) To receive an oral update and decide further action where necessary, as discussed with water authorities.
- 2) To consider action relating to emergency planning and community resilience.
- 3) To note the recent actions of the Addingham Plan Scrutiny Group in relation to flooding issues.

***(See also consultation under Agenda item 11(3) below – at the discretion of the Chairman, this item may be considered at this point on the Agenda)***

## **9. Southfield House**

To review ongoing matters as regards the proposed closure of Southfield House.

## **10. Village Guide 2016**

To consider the production of the Village Guide 2016.

## **11. Consultations**

To consider and, if thought appropriate, agree to submit comments on the following consultations:

- 1) Bradford Core Strategy – Matters, Issues and Questions
- 2) Bradford Waste Management – Sustainability Appraisal
- 3) Bradford Flood Risk Management Strategy and Questionnaire

***(Copies of links to each consultation forwarded to Members by email)***

## **12. Chairman's Remarks and Correspondence**

***(Copy of correspondence list circulated to Members and available on Council website)***

To note, for information, e-correspondence received, and to receive the report of the Chairman and Clerk on items of other correspondence received and decide action where necessary on the following matter:

- 19 Moor Park Drive garden extension – to note response received from the Secretary of State and decide further action

## **13. Gritting Schedules and Grit Bins – Winter Season 2016/17**

To consider winter maintenance services in the village for the 2016/17 season.

## **14. Financial Matters**

### **A. Invoices for payment**

***(Copy of payments schedule circulated to Members)***

To approve the presented list of accounts paid and the month's invoices due for payment, as follows:

- |   |          |
|---|----------|
| - Salaries – March payroll                                |          |
| - Lengthsman contract and month's expenses– March payment |          |
| - Clerk's expenses:                                       | £17.99   |
| - Chairman's expenses:                                    | £8.00    |
| - Cleggs (sound system for Easter event):                 | £120.00  |
| - Addingham Football Academy:                             | £300.00  |
| - Butler & Kandler:                                       | £3460.00 |
| - Yorkshire Water:  | £26.24   |
| - P Hindle:   | £5.00    |

### **B. Managed Payroll Service**

To receive details of the Service 2016/17, approve an authorised signatories file for the account, and authorise the annual payment of £138.

### **C. Public Toilets**

To approve expenditure on signs and bins for sanitary products in Ladies' Toilets at Sugar Hill, and to note current issues as regards drain clearance

## **15. Annual Parish Meeting**

To confirm the date of the Annual Parish Meeting to be convened by the Chairman

## **16. Date of Next Meeting**

To confirm the date, time and venue of the next (annual) meeting of Addingham Parish Council