

ADDINGHAM PARISH COUNCIL

MINUTES OF A MEETING OF THE COUNCIL HELD AT THE MEMORIAL HALL, ADDINGHAM ON WEDNESDAY 12 APRIL 2017 AT 7:00PM

Present

Cllrs: Appleyard, Batley, Brady, Coates (Chairman), Hindle, Jerome, Naylor, and Tennant.

Absent

Cllrs Flesher, Mawson and Smith

In Attendance

Parish Clerk – J Markham
PCSO Turnbull
PCSO Anderson
Public – 10

62/17 Apologies for Absence

Received from Cllrs Flesher, Mawson and Smith; absences approved.

63/17 Disclosures of Interest

Pursuant to the Council's Code of Conduct, Members were invited to disclose any additional interests (not already listed in the Register of Interests) as relevant to the business of the meeting, and to note these in the Declarations of Interests Book.

Relevant additional interests noted:

None

As disclosed in the Register of Interests, the interests of Members relevant to items of business before the Council were recorded as follows:

Personal Interests:

Cllrs Coates and Naylor – Agenda items 5, 15 and 19 Old School Project (as Trustees of Community Library)

Cllr Hindle – Agenda items 5, 15 and 19 Old School Project (connected person's interest in Community Library)

Disclosable Pecuniary Interest:

Cllr Coates – Agenda items 9 and 15 - Pavilion – (connected person's financial interest)

Dispensation requests received:

None

64/17 Public Consultation and Question Time, including Police Matters

PCSO Turnbull gave an update on incidents of crime in the area over the preceding month. The three incidents recorded included one involving criminal damage at the Cricket Club, and another involving theft of a vehicle. Recent incidents of anti-social behaviour at the Memorial park and at the Sugar Hill toilets were discussed, and the action being taken by police was noted. In response to queries raised by members of the public present at the meeting, issues concerning traffic and parking on Bark Lane were discussed.

65/17 Minutes of Meetings held on 15 and 22 March 2017, and Progress Report, for information only, on Matters Arising from the Minutes

Resolved: That the Minutes of the Meetings held on 15 and 22 March 2017, having been taken as read, be approved and signed as a true and correct record by the Chairman.

Matters Arising:

Disclosures of Interests – it was reported that further advice and guidance had been requested from solicitors.

s.106 expenditure – a meeting had now been held with BMDC recreation officers and sites had been agreed for the new benches and seating

Planning application- Darkwood House – a letter had been sent to the planning authority, objecting to the proposed development

Stockinger Lane tree removal – arrangements would be made to have the stump of the tree removed, if necessary

MUGA – responsibility for the amenity had now been transferred (with effect from 1 April) to the Council from the Civic Society, and documentation for surrender of the lease was being finalised. The Chairman of the Civic Society, present at the meeting, formally presented the Council with a cheque for £3574.66, being the fund established by the Society for expenditure on minor maintenance and on legal costs. A receipt for the cheque was signed and acknowledged with thanks by the Chairman on behalf of the Council.

Xmas Lights – Totally Locally had been invited to choose a date for the event in 2017

The remaining Matters Arising, as listed on the Agenda (see Minutes 66/17-67/17 below) were considered separately for decision.

66/17 Land Registrations

The Clerk gave an update on ongoing work to progress land registrations.

Resolved: That the Clerk be authorised to carry out further investigations into Council land records held at WY

Archives and Bradford Library, and to incur travel expenses, as necessary, for later reimbursement.

67/17 Tour de Yorkshire

The Chairman reported on arrangements for the Tour de Yorkshire on 30 April. It had been reported that pictures of ducks had now been painted on the road outside Mount Hermon in time for the event, and they were to be retained there as a permanent feature.

Resolved: That a donation of £250 be provided to the organisers of the Tour de Yorkshire in Addingham for the purpose of supporting the costs of a newsletter and banners for the event.

68/17 Old School Capital Project

At the invitation of the Chairman, the project manager introduced an updated structural report, following the completion of further inspections of the building, and noted issues for discussion with the BMDC listed buildings officer.

The Clerk reported that insurers had agreed to provide empty buildings cover at no extra charge for the remainder of the calendar year, and was asked to research the costs of preparing formal notices of closure of the building for display inside it.

After discussion, it was agreed that a meeting with the listed buildings officer, as organised by the project manager, should proceed on 13 April with Cllr Naylor in attendance. A full report would be made to the next (Extraordinary) meeting, to be convened for the purpose.

69/17 Planning Applications

Planning Applications were considered as follows:

	Planning Ref.	Site Location	Brief description of proposal
1	16/09307/SUB01	Fleece	Submission of further details to comply with planning conditions
2	17/01384/HOU	1 St Ian's Croft	Single storey side extension
3	17/01719/FUL	31 Bark Lane	Demolition of garage and construction of new dwelling
4	17/02001/HOU	15 Jonathan Garth	Garage conversion and single storey infill extension

Resolved: That comments be made to object to the proposed development at 31 Bark Lane (Application ref. 17/01719/FUL) principally on the grounds of inappropriate over-development of the site, and that the Clerk be authorised to notify the planning authority accordingly.

No other comments were to be made to the planning authority.

70/17 Neighbourhood Plan Forum

The withdrawal of the Minister's Holding Direction on the Bradford Core Strategy Development Plan 2013 was noted, and Cllr Naylor reported that the Forum, at its next meeting on 24 April, was to proceed with work on housing site allocations. In this regard, feedback from the consultation carried out by Wilson Barratt Homes in November 2016 was noted. It was reported that community engagement on local green spaces and landscape issues was to be carried out at the Civic Society's Environment Day on 13 May, and a proposal for funding to support the costs of preparing questionnaires and display material was received.

The Clerk reported that application was to be made for further Locality grant funding for development of the Neighbourhood Plan to end September 2017, and the revised draft budget for expenditure during the period was approved as presented.

Resolved: That payment of £125 be made to the Civic Society towards the costs of materials to be used at the Environment Day on 13 May for the purpose of consulting with the community on the Neighbourhood Plan sections on landscape and the environment, and that the costs be met from Locality grant, as set out in the budget for expenditure to end September 2017.

Cllr Naylor offered to represent the Council at the Environment Day on 13 May.

71/17 Property & Maintenance

The updated schedules of outstanding maintenance issues were received and noted.

Further issues were reported and considered as follows:

- (1) Football Field - It was noted that dog fouling continued to be a problem on the field, and this would be followed up again with the Dog Warden. The Clerk was also asked to research the costs of preparing additional signs for display at the site, clearly requiring responsible behaviour by dog owners. It was noted that the Football Club were proposing to carry out seasonal maintenance work, but the Clerk was asked to instruct them not to include the spraying of the field with weedkiller because of the risk of harm to other users of the amenity.
- (2) Sports Pavilion – a request from the Scouts for funding support for a guttering drainage system was received.

Resolved (1): That a contribution in the order of £35-£50 be provided to Addingham Scouts towards the costs of a gutter drainage system for use at the Pavilion on Stockinger Lane, and the Clerk be authorised to make payment to the Scouts as and when required.

- (3) Stockinger Lane pavement – the Clerk reported that BMDC had been asked to repair the pavement to the front of the pavilion and to provide a dropped kerb for wheelchair access. This would be added to the schedule of maintenance issues.
- (4) Allotments – a report had been received from the Allotment Manager concerning a structure possibly containing asbestos on one of the plots.

Resolved (2): That the Clerk be authorised, pursuant to Financial Regulation 4.1, and in consultation with the Chairman, to incur expenditure up to a limit of £500 on the appointment of specialist contractors to carry out an inspection of allotment sites and to remove any asbestos as required.

Having declared a financial interest in the next item on the agenda, the Chairman withdrew from the meeting.

72/17 Election of Chairman

In the absence of both the Chairman and the Vice-Chairman, it was

Resolved: That Cllr Tennant be and he is hereby elected Chairman of the Meeting for the duration of the following item of business.

73/17 Pavilion Extension

The Clerk introduced a summary of tenders received and the project architect's report and recommendations.

Resolved: That the contract for works to build an extension on the Pavilion, Stockinger Lane, be awarded to Moors Developments Ltd in the sum of £25,510+VAT and that the project architect be instructed to inform the contractors and authorised to finalise contractual arrangements accordingly.

A letter from the Scouts, notifying the Council of possible plans for an extension to the side of the scouts' hall, was noted for further consideration.

The Chairman rejoined the meeting and resumed the Chair.

74/17 Environment Group

Further information on the work of the Group had been circulated to councillors, and, at the invitation of the Chairman, Professor Battarbee highlighted the Group's proposals for development of the wildflower project. After discussion, it was agreed that the project could be initiated on a trial basis on the banked verges on Skipton Rd, near the junction with the A65, above the strips cut by BMDC contractors for visibility purposes. Noting the Council's offer of use of Council-owned land for further development of the project, Professor Battarbee indicated that he would circulate further plans at a later date, following research into suitable sites.

The Environment Group's work on the Wharfedale Catchment Management Plan was noted and it was reported that a committee had been established to oversee the development of the plan. Cllr Tennant offered to attend the committee on behalf of the Council.

75/17 Wharfedale Greenway

The Chairman reported on a meeting of the Wharfedale Greenway Steering Group attended by herself and the Clerk, and it was noted that work on the feasibility study for the Burley to Addingham part of the route was to start shortly. It was noted that the Chairman and Clerk had been invited to represent the Council on a separate steering group being established to oversee this part of the project.

76/17 Highways Schemes

The Chairman and Cllr Hindle reported respectively on Highways schemes, first, a junction improvement scheme and a speed reduction scheme at Moor Lane, and secondly, a scheme to repair the wall at Marchup Beck bridge. The schemes were welcomed, and the Clerk was asked to reply to BMDC officers accordingly.

77/17 Consultations

An online consultation on Post-16 Transport was noted.

78/17 Correspondence

Correspondence received during the month, including an acknowledgement that the Swan had been included on the Community Asset Register by BMDC, was noted.

An email from the scouts requesting village recognition for the voluntary achievements of Mrs Jennings was received and the Clerk was asked to invite her to attend the Annual Parish Meeting to be held in May.

Having declared a financial interest in the next item on the agenda, the Chairman withdrew from the meeting.

79/17 Election of Chairman

In the absence of both the Chairman and the Vice-Chairman, it was

Resolved: That Cllr Tennant be and he is hereby elected Chairman of the Meeting for the duration of the following item of business.

80/17 Financial Matters
Invoices for payment

Resolved: That the presented list of accounts paid and invoices due for payment be approved, and cheques signed as required.

The Chairman rejoined the meeting and resumed the Chair.

81/17 Annual Parish Meeting

The Annual Parish Meeting, to be convened by the Chairman, would be held on 10 May 2017 at 6.30pm in the Memorial Hall.

82/17 Date of Next Meetings

The next (Extraordinary) Meeting of the Council would be held on a date to be confirmed by the Clerk.

The Annual Meeting of the Council would be held on Wednesday 10 May 2017 at 7:00pm, in the Memorial Hall, following the Annual Parish Meeting.

83/17 Exclusion of Press and Public

Resolved: That the press and public be excluded from the meeting for the consideration of the next item on the agenda (Minute 83/17 below) on the grounds that it relates to confidential contractual matters.

84/17 Temporary Closure of Old School

Contractual issues consequent upon the temporary closure of the Old School were considered and the Clerk was asked to make arrangements for further discussions to be held with interested parties as appropriate.

Meeting closed at 10.10 pm.

Chairman