

# ADDINGHAM PARISH COUNCIL

## MINUTES OF A MEETING OF THE PROPERTY AND MAINTENANCE COMMITTEE HELD AT THE OLD SCHOOL ROOM, ADDINGHAM ON WEDNESDAY 11 JANUARY 2017 AT 7.00PM

### Present

Cllrs: Brady, Flesher, Hindle, Smith and Tennant (Vice-Chairman, in the Chair)

### In Attendance

Parish Clerk – J Markham

Lengthsman – R Mulligan

Members of the public - 1

### 1/17 Apologies for Absence

None received.

### 2/17 Disclosures of Interest

Pursuant to the Council's Code of Conduct, Members were invited to disclose any additional interests (not already listed in the Register of Interests), and to note in the Declarations of Interests Book any previously disclosed interests, relevant to the business of the meeting.

Relevant interests noted: Cllr Smith – personal interest in Agenda item 9 (Nature Reserve)

### 3/17 Public Consultation and Question Time

No matters were raised by the member of the public present at the meeting.

### 4/17 Minutes

Resolved: That the Minutes of the meeting held on 2 November 2016, having been taken as read, be approved and signed as a true and correct record by the Chairman.

### 5/17 Matters Arising

The Clerk reported, for information, on the following matters:

- A response was still awaited from the police as regards the security tagging of allotment equipment.
- Contributions towards the costs of electricity bills for users of the Pavilion were now being requested, in line with the decision taken by the Council on 21 December (Minute 210/16 refers) as regards its charging policies.
- The owner of the field at Marchup Beck had been contacted, but no reply had been received.
- Updates on the progress of allocation of s.106 monies on recreational facilities had been provided to Council; BMDC officers were currently finalising details with contractors for re-surfacing the MUGA.
- The new grit bins were to be put out in locations, as previously identified, by the end of the week.

### 6/17 Review of outstanding maintenance issues

The schedules of maintenance issues were reviewed, and matters now completed were noted.

The Lengthsman reported on a number of additional issues, including several potholes in local roads. These matters would be reported to Bradford MDC and added to the schedules (updated schedules attached to these Minutes as Appendices 1 and 2).

### 7/17 Report of Allotment Manager

It was reported that invoices for allotment rents 2017 had been distributed during December, and rents were now being collected.

The Chairman reported that the owners of a property on Moor Park Drive had requested a plot number sign for his allotment plot, and this would be organised with the Allotment Manager.

### 8/17 Nature Reserve

At the invitation of the Chairman, Cllr Smith reported that a quote was still awaited for the replacement of the fence and on receipt of this, a funding proposal would be submitted to Council. Further proposals for funding would be brought forward in the spring, as necessary, for the replacement of two stile seats.

A discussion ensued as regards possible means of raising awareness of the Nature Reserve, by publicising information on the Council website and, possibly, by working with the primary school on a bulb planting programme.

It was noted that a schedule of works planned on an annual basis would be provided to Council in due course.

### **9/17 Multi Use Games Area**

Following an investigation of the possible options for longer term management of the MUGA, a paper setting out proposals, including cost estimates for running the facility on an annual basis, was discussed.

**Resolved to recommend:** That the Council formally offer to take on responsibility for the ownership, management and maintenance of the MUGA from the Civic Society with effect from 1 April 2017, and that arrangements be made with the Civic Society to effect the transfer of the asset and terminate the lease on the land accordingly.

### **10/17 Date of Next Meeting**

Subject to confirmation, the next meeting of the Committee would be held on 1 March 2017 at 7pm (following the meeting of the Planning Committee)

Meeting closed at 7.20 pm.

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Chairman